

Village of Bloomingdale Building Commissioner

The Village of Bloomingdale is seeking qualified applicants for the position of Building Commissioner. This is a highly responsible leadership role overseeing the administration, enforcement, and management of the Village's Building & Zoning Department. The Building Commissioner ensures compliance with zoning, construction, and property maintenance ordinances to protect the health, safety, and welfare of the community. This position reports to the Director of Community & Economic Development.

The salary range for this position is \$119,142 - \$182,270 (Dependent on Qualifications). This is a full-time, exempt, salaried position. The Village offers an excellent benefits package including participation in the Illinois Municipal Retirement Fund (IMRF), health, prescription, dental, and vision insurance (also available to dependents), life insurance, paid holidays, and paid vacation, sick, and personal days.

The following duties are normal for this position. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Enforces Village ordinances, codes, and regulations related to building, zoning, signage, and property maintenance; conducts inspections, plan reviews, and issues permits and certificates of occupancy.
- Provides guidance to residents, builders, and developers; interprets codes, responds to inquiries and complaints, and assists with zoning variances and compliance matters.
- Oversees division operations, including staff supervision, budgeting, fee administration, and permit/licensing programs; ensures revenue collection and system management.
- Administers licensing and regulatory programs for commercial activities; represents the Village in court for code enforcement matters and prepares related documentation.
- Coordinates with internal departments and external agencies; supports Village projects, maintains zoning maps and records, and responds to emergencies and post-disaster inspections.

The successful candidate must possess a bachelor's degree in Building Construction Technology or a related field, along with a minimum of five (5) years of inspection, code enforcement, or related experience. A valid Illinois driver's license is required. ICC certifications and other related credentials must be obtained and maintained as required. An equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities necessary to perform the functions of this position may be considered.

This position is open until filled. To apply, interested applicants must download and complete the Village employment application at www.villageofbloomingdale.org/178/Employment-Opportunities. Applications may be submitted with a resume and cover letter to humanresources@vil.bloomingdale.il.us or 201 S. Bloomingdale Rd, Bloomingdale, IL 60108.

The Village of Bloomingdale is an Equal Opportunity Employer