

# 2023 BLOOMINGDALE SEPTEMBERFEST

49th Annual Celebration

Saturday, September 9, 2023 11:00 AM until 10:00 PM

Old Town Bloomingdale Route 20 and Bloomingdale Road

## FOOD VENDOR APPLICATION

Business Name: \_\_\_\_\_

Illinois Business Tax ID number (or SSN): \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

*Print clearly ~ All correspondence will be by email.*

### BOOTH SPACE

- Number of 10 x 10 spaces Qty \_\_\_\_\_ @ \$80 = \_\_\_\_\_
- Number of table rentals Qty \_\_\_\_\_ @ \$10 = \_\_\_\_\_
- Electrical fee \$30 one outlet Qty \_\_\_\_\_ @ \$30 = \_\_\_\_\_
- Additional outlets \$10 each Qty \_\_\_\_\_ @ \$10 = \_\_\_\_\_
- Scholarship Fund Donation \$5.00 minimum = \_\_\_\_\_

**Leaving the Fest at 5:00 PM?\***

**Yes \_\_\_\_\_ No \_\_\_\_\_**

*\*if not leaving at 5 PM, purchasing electricity is recommended for lights*

**Total fee enclosed = \_\_\_\_\_**

**Application deadline: August 19<sup>th</sup>, 2023**

Septemberfest Commission reserves the right to accept or decline any booth application.

**To pay by check:** Make checks payable to **Village of Bloomingdale**

Mail or drop off your payment with a completed application to: Village of Bloomingdale,  
Attn: Bloomingdale Septemberfest, 201 S. Bloomingdale Road, Bloomingdale, IL 60108

**To pay by credit card:** Visa or MasterCard Only (*a 3% fee will be incurred for card payments*)

Fax your completed application to 630-893-5136; then call the Village at **630-893-7000** with your credit card number. A completed, signed application must be received by the Village Hall in order to make the payment by credit card.

Cancellations must be received by **August 19<sup>th</sup>, 2023** in order to receive a refund.

**MANDATORY – Specific food items for sale (if need be, attach menu separately)**

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**SET-UP** will occur from 7:00 AM to 10:00 AM on Saturday September 9<sup>th</sup>, 2023.

After unloading, be sure to move your vehicle immediately so other vendors can access the street to unload. Early arrival is strongly encouraged to prevent backups and late access to your booth.

You will be emailed confirmation of your booth number by September 2<sup>nd</sup>, 2023. The morning of the event, Septemberfest volunteers will help guide vendors to booth locations.

**TAKEDOWN:** Due to safety, roads will open for vehicle loading once the street is clear of pedestrians after the event concludes. This may take some time, so we ask for patience while our police clear the road. All exhibitors are responsible for clearing their area before leaving.

**EXTENSION CORDS** are to be UL Ground Fault Protected for outdoor use. All cords are to be protected from physical damage and must be secured to the floor of the booth with approved tape. Plugs are to be above ground to protect them from water. Under no circumstances will homemade electrical extension cords and/or electrical outlets be allowed.

**HOLD HARMLESS AGREEMENT:** To the fullest extent permitted by law the Vendor hereby agrees to defend, indemnify, and hold harmless the Village of Bloomingdale, Bloomingdale Park District, and all officials, agents, and employees of said entities, (herein referred to as the indemnified parties), against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, cost, and expenses, which may in anywise accrue against the indemnified parties, arising in whole or in part or in consequence of the performance of this work by the Vendor, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the indemnified parties, the Vendor shall, at its own expense, appear defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connections of attorneys and all costs and other expenses arising therefore or incurred in connections therewith, and, if any judgment shall be rendered against an indemnified party, in any such action, the Vendor shall, at its own expense, satisfy and discharge the same. Vendor expressly understands and agrees that any insurance policies required or provided, shall in no way limit the responsibility to indemnify, keep and saver harmless and defend the indemnified parties.

**Signature:**

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**Print Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please note that the following items must be included with your application:**

- Application form (page 1)
- Signed "Hold Harmless Agreement" (page 2)
- Signed food vendor requirements (page 3)
- Certificate of Insurance
- Payment in full

**Your application will not be valid until all above-mentioned materials are received. There will be no exceptions.**

**For additional information about Septemberfest, please contact  
Nick Fratto, text or phone 708-250-5598  
Email at [nickfratto@yahoo.com](mailto:nickfratto@yahoo.com)**

**CERTIFICATE OF INSURANCE REQUIREMENTS:**

**Certificate Holders ~ Exact wording required**

Name and address: Village of Bloomingdale, 201 S. Bloomingdale Road, Bloomingdale, IL 60108  
**AND** Bloomingdale Park District, 172 S. Circle Ave, Bloomingdale, IL 60108

**Listed as Additional Insureds ~ Exact wording required**

Description of Operations/Vehicles/Restrictions/Special items: 2023 Bloomingdale Septemberfest, September 9th, 2023. Old Town Bloomingdale, Rt 20 and Bloomingdale Rd.  
Listed as additional insured Village of Bloomingdale and Bloomingdale Park District and all officials, agents, employees, and volunteers of said entities.

**General Liability:** \$1,000,000 combined single limit per occurrence for product liability, bodily injury, personal injury and property damage, with a General Aggregate of \$2,000,000.

**Workers Compensation:** Statutory limits

**Automobile Liability:** If a business owned vehicle would be on-site, \$1,000,000 combined single limit.

**Liquor Liability:** If liquor is to be served by the vendor \$1,000,000 per occurrence, \$2,000,000 aggregate liquor liability insurance is required.

**Tags:** Tags should be present on tents. If a tag is not evident, the food vendor must provide a certificate stating the tent is non-combustible/flameproof. All tents and ancillary canopies or shade devices shall be flame resistant and a certificate shall be provided from an approved testing laboratory stating such.

**Open Cooking:** Open cooking with hot items must have fire retardant floor covering in cooking & prep areas to prevent ground staining. Open cooking on stove and charcoal grills must be done outside, behind the vendor’s booth. Fryers may be placed under the tent roof, along the rear of the tent. In such cases, vendors must provide a protective metal barrier. Only steam and warming ovens will be allowed within the booth. Please note: Charcoal ash and grease are to be disposed of in designated container only.

**Fire Extinguishers:** All vendors must have a minimum of a 5lb. ABC multi-purpose dry chemical extinguisher located in the booth. Vendors utilizing an appliance that uses oil to cook are to have a Type-K extinguisher (current inspection tag must be attached to the extinguisher)

**Propane Tanks:** Portable propane (LPG) containers, piping, valves, and fittings, which are located outside and are being used to fuel equipment inside a booth shall be leak-free and securely fastened in place to prevent movement.

**Booth Inspections:** Representatives from the Bloomingdale Fire Department and Village of Bloomingdale will be conducting booth inspections beginning at 10:30 AM on Saturday, September 9, 2023. Please have a representative from your business available at the booth in preparation for the inspections, which will be coordinated with the DuPage County Health Department. Vendors must have a representative present at this time and meet all Fire Department, Village and Health Department requirements in order to open their booth for business at 11 AM on Saturday, September 9, 2023.

**DuPage County Health Department:** An operator’s permit from the DuPage County Health Department is required. Vendors are responsible for contacting the DuPage County Health Department in Addison at 630-682-7979 for information regarding the operator’s permit. Non-compliance with the Health Department will be grounds for expulsion.

*I have read and understand the above regulations*

**Signature:**

\_\_\_\_\_

**Print Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_