



# Village of Bloomingdale

201 S. Bloomingdale Road  
Bloomingdale, IL 60108

[www.villageofbloomingdale.org](http://www.villageofbloomingdale.org)

## RESIDENTIAL ROOFING INSTALLATION PERMIT SUBMITTAL REQUIREMENTS

*"Growth with Pride"*

### Building & Zoning Department

[buildingandzoning@vil.bloomingdale.il.us](mailto:buildingandzoning@vil.bloomingdale.il.us)

phone: (630) 671-5660

fax: (630) 893-1596

### Village Hall Hours

Monday-Friday

8:30 am – 4:30 pm

### Minimum Submittal Requirements:

1. Completed application for permit form.
2. Copy of proposal/scope of work.
3. Certificate of insurance (with the Village of Bloomingdale named as certificate holder).
4. Copy of Illinois State Roofer License.
5. \$10,000 surety bond (if using a dumpster).
6. Homeowners Association approval, if applicable.
7. Permit fee is based on construction cost as is due at permit issuance.

### Construction Requirements:

1. Installation shall comply with the 2018 International Residential Code as amended and adopted by the Village Code Title 10, Chapter 3
2. Ice and Water Shield / Protection: 2 feet behind/up from heated exterior walls and as listed per shingle manufacturer's specifications and installation requirements. See diagram for recommended installations.

Deteriorated plywood roof decking must be replaced on single family homes and fire-retardant treated plywood decking must be installed on townhouse or multi-family buildings where required by the residential building code.

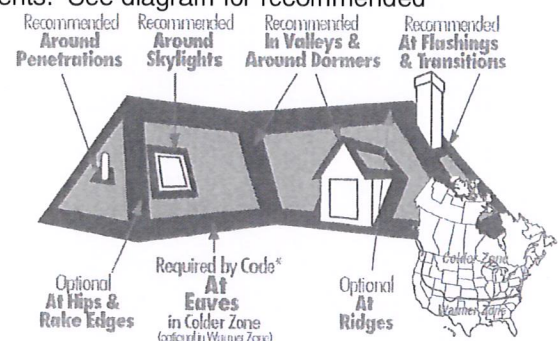
Requirements for roof coverings, flashings and roof ventilation must comply with the residential building code.

No more than 2 layers of roofing are allowed on asphalt/fiberglass shingle roofs (refer to manufacturer's specifications for new roofing material to be installed). All other roofing types must be removed prior to any new installation.

Any repair or replacements of heating, ventilation or air conditioning component roof penetrations, skylights, or other building components may require separate building permit to ensure compliance with Village Code and proper installation methods. If it is necessary to make any repairs or replacements of other than roofing components, please notify the Village of Bloomingdale, Building and Zoning Department, before beginning work.

### Inspection Requirements:

1. Ice and Water protection installation prior to roofing material installation (photographs are acceptable).
2. Final inspection.



**INSPECTIONS REQUIRE 24 HOUR NOTICE  
APPLICANT IS RESPONSIBLE FOR SCHEDULING INSPECTIONS**



# APPLICATION FOR PERMIT

(Type or Print in Ink)

VILLAGE OF BLOOMINGDALE  
201 S. BLOOMINGDALE ROAD  
BLOOMINGDALE, IL 60108-1487  
(630) 671-5660 FAX: (630) 893-1596

IT WILL BE UNLAWFUL TO OCCUPY THE PREMISES  
STATED BELOW UNTIL FINAL INSPECTION HAS BEEN  
PERFORMED, APPROVED AND CERTIFICATE OF  
OCCUPANCY HAS BEEN ISSUED.

PERMIT NO.
RECEIPT NO.
INSPECTOR

APPLICANT NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS OF PROPERTY: \_\_\_\_\_

TYPE OF PERMIT: \_\_\_\_\_ CONSTRUCTION COST: \_\_\_\_\_

EMAIL: \_\_\_\_\_

PHONE# TO CONTACT WHEN PERMIT IS READY: \_\_\_\_\_

OWNER NAME (IF DIFFERENT THAN ABOVE): \_\_\_\_\_ OWNER PHONE: \_\_\_\_\_

OWNER ADDRESS (IF DIFFERENT THAN ABOVE): \_\_\_\_\_

RESIDENTIAL  BUSINESS NAME/ TYPE OF BUSINESS: \_\_\_\_\_ SQUARE FT: \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_ PROPERTY ID #: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

ARCHITECT: \_\_\_\_\_

GEN'L CONTR: \_\_\_\_\_

CEMENT CONTR: \_\_\_\_\_

CARPENTER: \_\_\_\_\_

MASON: \_\_\_\_\_

PLUMBER: \_\_\_\_\_

NO OF FIXTURES: \_\_\_\_\_ OTHER: \_\_\_\_\_

ROOFER: \_\_\_\_\_

ELEC. CONTR: \_\_\_\_\_

\_\_\_\_\_ AMP SERVICE \_\_\_\_\_ # OF ONE POLE CIR \_\_\_\_\_ # OF TWO POLE CIR \_\_\_\_\_ # OF THREE POLE CIR

MECH. CONTR: \_\_\_\_\_

ELEV. CONTR: \_\_\_\_\_

FIRE PROT. CONT: \_\_\_\_\_

The undersigned hereby applies to the Village of Bloomingdale, Illinois for a permit herein described and if granted, the applicant shall comply with all requirements of the Village Ordinances relating thereto and pay the fees required including any past due monies due to the Village, including, but not limited to any water and sewer rate charges associated with the above Address of Property. Permits are valid for 12 months, if construction has commenced and 6 months, if work has not been started. You may be subject to additional permit fees after expiration date to extend a permit. No error or omission in either the plans or application, whether or not the plans or application have been approved by the Building Official, shall permit or relieve the applicant from constructing the work in any other manner than that provided for in the Ordinances of this Village relating thereto. ANY BOND MONIES NOT RETURNABLE OR NOT REQUESTED FOR RETURN WITHIN ONE YEAR OF FINAL INSPECTION APPROVAL OR CERTIFICATE OF OCCUPANCY ISSUANCE WILL BE FORFEITED TO THE VILLAGE OF BLOOMINGDALE.

\_\_\_\_\_  
SIGNATURE OF AGENT OR OWNER PERMIT ISSUED BY \_\_\_\_\_ BUILDING COMMISSIONER

\_\_\_\_\_  
PRINT NAME DATE PERMIT ISSUED: \_\_\_\_\_

PERMIT FEES: \$ \_\_\_\_\_ PAID  PLAN REVIEW FEES: \$ \_\_\_\_\_ PAID   
\*\*24-HOUR NOTICE REQUIRED FOR ALL INSPECTIONS\*\* THE APPLICANT OF THIS PERMIT AGREES TO PAY ALL PLAN REVIEW FEES WHETHER THEY RECEIVE A PERMIT OR NOT.