



"Growth with Pride"

# VILLAGE OF BLOOMINGDALE NEW RESIDENTIAL CONSTRUCTION PERMIT SUBMITTAL CHECKLIST

Building Department  
[www.villageofbloomingdale.org](http://www.villageofbloomingdale.org)  
Phone: (630) 671-5660  
Fax: (630)893-1596

Village Hall Hours  
Monday-Friday  
8:30 am – 4:30 pm

[buildingandzoning@vil.bloomingdale.il.us](mailto:buildingandzoning@vil.bloomingdale.il.us)

The following information is provided to assist you in obtaining a prompt turnaround for your permit submittal.

## REVIEW PROCESS:

1. Complete permit submittal is received (see below for submittal requirements)
2. A set of plans are forwarded to TPI (Total Plumbing) for plumbing review  
Note: TPI that has 10 business days to review the plans and provide us with plan review.
3. The Village of Bloomingdale building dept. reviews the plans concurrently with TPI review.
4. Once all reviews are completed, comments/revisions are forwarded by the Village of Bloomingdale to the permit applicant.
5. If revisions are required, the same process will be followed as the original submittal.
6. Plans can be expedited through the Village bldg. dept. and TPI for a fee of 150% of plan review fee.

## SUBMITTAL REQUIREMENTS:

\_\_\_ Completed building permit application.

\_\_\_ 4 sets of plans/specifications signed/sealed with statement from an Illinois Licensed Architect. (Include building area per floor and lot area square footage.)

Completed plans include:

Footing plans, Foundations plans, Floor plans, Electrical plans and panel schedule with calculated loads.  
Plumbing plans and riser diagram isometric, Heating and ductwork plans, equipment schedule with flue type/size, Heat loss calculations, actual manual or computer printout, Air conditioning calculations, actual manual or computer printout, Light and ventilation schedule, Heating contractor heating system Affidavit of Compliance, Complete elevation drawings, Section drawings, Detail drawings, Truss drawings/load calculations signed/sealed by an Illinois Licensed Structural Engineer.

Note: Provide copy of RESCheck (2015 version) documentation ([www.energycodes.gov](http://www.energycodes.gov)).

\_\_\_ DuPage County Impact Fee Receipt

\_\_\_ Elementary School Impact Fee Receipt

\_\_\_ High School Impact Fee Receipt

\_\_\_ Park District Impact Fee Receipt

\_\_\_\_\_ **4 copies of the Plot Plan** drawn to scale on the Plat of Survey signed and sealed by an Illinois Registered Surveyor showing the following information:

- A. Required front building line and proposed distance from front property line to the proposed building.
- B. Distance from each side property line to the proposed building.
- C. Distance from the rear property line to the proposed building.
- D. The top of foundation elevation of each existing structure adjacent to and including, the proposed structure or in case of a vacant lot(s), the elevation of the lot(s).
- E. The elevations, at the center line, of the street(s) fronting the lot.

\_\_\_\_\_ **Plan review fee** (see attached fee schedule)

While not required for original submittal, the following will be required prior to permit issuance:

- 1. **General contr.** \$10,000 surety bond
- 2. **Plumber** 055 license and letter of intent that is notarized or sealed
- 3. **Electrician** License and certificate of insurance with the Village of Bloomingdale named as cert. holder
- 4. **Mechanical** License and certificate of insurance with the Village of Bloomingdale named as cert. holder
- 5. **Roofer** License and certificate of insurance with the Village of Bloomingdale named as cert. holder

Permits are valid for 12 months, if construction has commenced and 6 months, if work has not been started. You may be subject to additional permit fees after expiration date to extend a permit per Ordinance 2009-42.

**CALL JULIE 811 (or 1-800-892-0123) ....48 HOURS BEFORE YOU DIG**

**Please see attached for current building codes and fee schedule**

# VILLAGE OF BLOOMINGDALE



Franco A. Coladipietro  
Village President

Jane E. Michelotti  
Village Clerk

## BUILDING CODES

**INTERNATIONAL BUILDING CODE (2018 EDITION)**; as amended and adopted by Village of Bloomingdale Ordinance No. 2020-04.

**INTERNATIONAL RESIDENTIAL CODE (2018 EDITION)**; as amended and adopted by Village of Bloomingdale Ordinance No. 2020-04.

**INTERNATIONAL MECHANICAL CODE (2018 EDITION)**; as amended and adopted by Village of Bloomingdale Ordinance No. 2020-04.

**NATIONAL ELECTRIC CODE (2017 EDITION)**; as amended and adopted by Village of Bloomingdale Ordinance No.2020-04.

**STATE OF ILLINOIS PLUMBING CODE (2014 EDITION)**; as adopted by Village of Bloomingdale Ordinance No. 2014-49.

**STATE OF ILLINOIS ENERGY CONSERVATION CODE (2018 EDITION** of the International Energy Conservation Code as amended and adopted by the State of Illinois Energy Conservation Code 71 Illinois ADM Code 600); as adopted by Village of Bloomingdale Ordinance No. 2020-04.

**INTERNATIONAL FUEL GAS CODE (2018 EDITION)**; as amended and adopted by Village of Bloomingdale Ordinance No. 2020-04.

**INTERNATIONAL PROPERTY MAINTENANCE CODE (2018 EDITION)**; as amended and adopted by Village of Bloomingdale Ordinance No. 2020-04.

**INTERNATIONAL FIRE CODE (2018 EDITION)**; as amended and adopted by Village of Bloomingdale Ordinance No. 2020-04.

**INTERNATIONAL SWIMMING POOL AND SPA CODE (2018 EDITION)**; as amended and adopted by Village of Bloomingdale Ordinance No. 2020-04.

**ILLINOIS ACCESSIBILITY CODE DATED 10/23/2018**

**FEDERAL REGULATIONS – ADA (AMERICANS WITH DISABILITIES ACT)**

**BUILDING & ZONING DIVISION PLAN REVIEW &  
INSPECTION PERMIT SCHEDULE OF FEES**

| <b>PERMIT/FEE CLASSIFICATION</b>  | <b>FEE BASIS</b>  | <b>BASE FEE</b>   |
|---|---|---|
| <u>Plan Review</u>  | Residential<br><u>Base Fee</u><br>Plus .10 per square foot  | \$50.00*  |
|   | Multi-Family Residential<br><u>Base Fee</u> , First unit of each building<br>Each additional unit of each building<br>Plus .10 per square foot per building   | \$50.00*  |
|   | Commercial<br><u>Base Fee</u><br>Plus .004 x construction cost from \$1.00 to \$1,000,000.00.<br>Plus .0005 x construction cost from \$1,000,000.00 and over.   | \$150.00*   |
|   | Expedited Plan Review Fees  | 150% of cost of plan review per fee schedule  |
| <u>Building</u>   | Residential/ Commercial<br><u>Base Fee</u> - First \$1,000.00 of construction cost or fraction thereof.<br>Plus \$8.00 for every \$1,000.00 or fraction thereof after the first \$1,000.00 for the first 100,000 sq. ft. of construction, thereafter, \$4.00 per \$1,000.00 or fraction thereof.<br>Includes all miscellaneous residential work | \$50.00*  |
| <u>Electrical</u>   | Electrical<br>100 Ampere Service, <u>Single</u> Phase<br>Each add'l 100 amperes in size   | \$50.00<br>10.00  |
|   | 100 Ampere Service, <u>Three</u> Phase<br>Each add'l 100 amperes in size  | \$50.00<br>15.00  |
|   | Alteration of existing Service  | \$50.00   |
|   | Circuit Fees  | 1 - Pole 15A./20A. Circuit \$3.00<br>2 - Pole Circuit 4.00<br>3 - Pole Circuit 5.00 |
|   | Motor Fees - Per Horsepower   | \$1.00  |
|   | Transformer Fees - Per KVA  | 1.00  |
|   | Outdoor Lighting Standard Fee - Per Fixture   | 10.00   |
| All work not covered in the Fee Schedule shall be Per required inspection | \$50.00   |   |
| <u>Mechanical/HVAC</u>  | Residential/ Commercial<br><u>Base Fee</u><br>Plus \$10.00 Per 1,000 square feet of floor area or portion thereof   | \$50.00*  |
| <u>Fire Protection System</u>   | Residential/ Commercial<br><u>Base Fee</u><br>Plus \$2.00 Per 1,000 square feet of floor area or portion thereof  | \$50.00*  |

\*SEE ADDITIONAL APPLICABLE FEES

**BUILDING & ZONING DIVISION PLAN REVIEW &  
INSPECTION PERMIT SCHEDULE OF FEES**

| <b>PERMIT/FEE CLASSIFICATION</b>   | <b>FEE BASIS</b>  | <b>BASE FEE</b>   |   |
|--|---|---|---|
| <u>Plumbing</u>  | <u>Plan Review</u><br>Residential   | <u>Base Fee</u><br>Plus \$10.00 for each fixture or rough opening                                 | \$50.00*  |
|  | Commercial  | <u>Base Fee</u><br>Plus \$10.00 for each fixture or rough opening                                 | \$75.00*  |
|  | <u>Inspection</u><br>Residential  | <u>Base Fee</u><br>Plus \$10.00 for each fixture or rough opening                                 | \$50.00*  |
|  | Commercial  | <u>Base Fee</u><br>Plus \$10.00 for each fixture or rough opening                                 | \$75.00*  |
|  | All work not covered in the Fee Schedule, reinspections or extra inspections shall be charged per required inspection<br>Residential water heater inspections |   | \$50.00   |
|  | Final Inspection/<br>Certificate of<br><u>Occupancy</u>   | Residential   | Final Inspection/Occupancy<br>New Construction/Remodeling |
| Commercial   |   | Final Inspection/Occupancy  | \$75.00   |
| Residential/<br>Commercial   |   | Temporary Occupancy - ALL USES  | \$75.00   |
| Elevator<br>Escalator<br>Dumbwaiter<br>Manlift/Handicap<br>Lift/Moving Walk<br>Semi-Annual/<br><u>Annual</u><br><u>Inspections</u> | Residential/<br>Commercial  | Per Unit  | \$200.00  |
|  | Semi-Annual   | Inspection Fee Per Unit for<br>Elevators, Escalators, Manlifts and<br>Moving Walks                | \$75.00   |
|  | Annual  | Inspection Fee Per Unit for<br>Handicap Lifts   | \$75.00   |
|  |   | Reinspection Fees   | \$100.00  |
| Flammable Liquid<br>Storage Tanks<br>and<br>Flammable Liquid<br><u>Dispensing</u><br><u>Devices</u>                                | Storage Tanks   | <u>Base Fee</u><br><br>Plus \$10.00 for each 2,000 gallons or<br>portion thereof storage capacity | \$50.00*  |
|  | Dispensing Devices  | <u>Base Fee</u><br>Plus \$5.00 for each hose  | \$50.00*  |

\* SEE ADDITIONAL APPLICABLE FEES

**BUILDING & ZONING DIVISION PLAN REVIEW &  
INSPECTION PERMIT SCHEDULE OF FEES**

| <b>PERMIT/FEE<br/>CLASSIFICATION</b> |                      | <b>FEE BASIS</b>                                     | <b>BASE FEE</b> |
|--------------------------------------|----------------------|--|-----------------|
| <u>Miscellaneous</u>                 | Demolition           | <u>Base Fee</u><br>Plus \$5.00 Per 1,000 square feet | \$100.00*       |
|                                      | Construction Trailer | <u>Base Fee</u>                                      | \$50.00         |

\*SEE ADDITIONAL APPLICABLE FEES

## SCHEDULE OF FEES - ENGINEERING PROVISIONS

|   |  |
|---|--|
| Stormwater Certification Application  | \$75   |
| General Certification Application   | \$50   |
| Letter of Permission  | \$25   |
| Ditch Fill Review   | \$25.00 per site                                     |
| Plan Review for Connection to storm sewer   | \$10 per connection                                  |
| Engineering Plan Review fee   |  |
| Single Family   | \$350.00 per site                                    |
| Multi-Family  | \$200.00 per unit                                    |
| commercial  | \$350.00 per acre                                    |
| Stormwater Management Review<br>Site Runoff Conveyance, Storage<br>Floodplain, Wetland or Buffers | \$650 per ac-ft, \$250 min<br><br>direct costs + 10% |
| Underground Utility Service permit  |  |
| Water Connection  | \$50.00 ea   |
| Sewer Connection  | \$50.00 ea   |
| Soil Erosion and Sediment Control   | \$50.00 per site                                     |
| if part of GC   | \$25.00 per site                                     |
| Best Management Practice for Water Quality  | \$250.00 per site                                    |
| if part of GC   | \$25.00 per site                                     |
| Plan and Specification Review Fee   | \$100 + 1%   |
| Ditch Fill Inspection   | \$25.00 per site                                     |
| Inspection for Connection to storm sewer  | \$40.00 per connection                               |
| Landscape Inspection  | \$100 + 1.5%   |
| Public Improvement Inspection fee   | \$150 + 1.5 %  |



# Village of Bloomingdale

201 S. Bloomingdale Rd.  
Bloomingdale, IL 60108-1487  
[www.villageofbloomingdale.org](http://www.villageofbloomingdale.org)

Village Hall Hours: Monday thru Friday 8:30AM – 4:30PM

## Application For Permit

*Growth with Pride*

**Building & Zoning Department**  
[buildingandzoning@vil.bloomington.il.us](mailto:buildingandzoning@vil.bloomington.il.us)  
phone: (630) 671-5660  
fax: (630) 893-1596

|                    |
|--------------------|
| PERMIT NUMBER      |
| PROPERTY ID NUMBER |
| ZONING DISTRICT    |
| INSPECTOR          |

IF NEW BUILDING CONSTRUCTION, IT WILL BE UNLAWFUL TO OCCUPY THE PREMISES STATED BELOW UNTIL FINAL INSPECTION HAS BEEN PERFORMED, APPROVED AND CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.

ADDRESS OF PROPERTY: \_\_\_\_\_ DATE: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_ APP. PHONE: \_\_\_\_\_

OWNER NAME (IF DIFFERENT FROM ABOVE): \_\_\_\_\_ OWNER PHONE: \_\_\_\_\_

OWNER ADDRESS (IF DIFFERENT THAN ABOVE): \_\_\_\_\_

PHONE # TO CONTACT WHEN PERMIT READY: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

TYPE OF PERMIT: \_\_\_\_\_ CONSTRUCTION COST: \$ \_\_\_\_\_

RESIDENTIAL  BUSINESS  INDUSTRIAL/MANUFACTURING; BUILDING OR STRUCTURE SQUARE FEET: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

ARCHITECT: \_\_\_\_\_

GEN'L CONTR: \_\_\_\_\_

CONCRETE CONTR: \_\_\_\_\_

CARPENTER: \_\_\_\_\_

MASON: \_\_\_\_\_

PLUMBER: \_\_\_\_\_

ROOFER: \_\_\_\_\_

ELEC. CONTR: \_\_\_\_\_

MECH./ELEV. CONTR: \_\_\_\_\_

FIRE PROT. CONT: \_\_\_\_\_

The undersigned hereby applies to the Village of Bloomingdale, Illinois for a permit herein described and if granted, the applicant shall comply with all requirements of the Village Ordinances relating thereto and pay the fees required including any past due monies due to the Village, including, but not limited to any water and sewer rate charges associated with the above Address of Property. Permits are valid for 12 months, if construction has commenced and 6 months, if work has not been started. You may be subject to additional permit fees after expiration date to extend a permit. No error or omission in either the plans or application, whether or not the plans or application have been approved by the Building Official, shall permit or relieve the applicant from constructing the work in any other manner than that provided for in the Ordinances of this Village relating thereto. **ANY BOND MONIES NOT RETURNABLE OR NOT REQUESTED FOR RETURN WITHIN ONE YEAR OF FINAL INSPECTION APPROVAL OR CERTIFICATE OF OCCUPANCY ISSUANCE WILL BE FORFEITED TO THE VILLAGE OF BLOOMINGDALE**

\_\_\_\_\_  
SIGNATURE OF AGENT OR OWNER PERMIT ISSUED BY \_\_\_\_\_ BUILDING COMMISSIONER

\_\_\_\_\_  
PRINT NAME DATE PERMIT ISSUED: \_\_\_\_\_

PERMIT FEES: \$ \_\_\_\_\_ PAID  PLAN REVIEW FEES: \$ \_\_\_\_\_ PAID

RECEIPT NO.: \_\_\_\_\_ **\*\*24-HOUR NOTICE REQUIRED FOR ALL INSPECTIONS\*\***  
THE APPLICANT AGREES TO PAY ALL PLAN REVIEW FEES UPON PERMIT SUBMITTAL. FEES PAID ARE NON-REFUNDABLE.

**VILLAGE OF BLOOMINGDALE** APPLICATION NUMBER \_\_\_\_\_  
**STORMWATER AND FLOODPLAIN MANAGEMENT ORDINANCE CERTIFICATION**

|  |   |  |
|--|---|--|
| <b>APPLICANT</b>   | APPLICATION DATE _____  |  |
|  | PROPERTY ADDRESS _____  |  |
|  | PERMANENT PARCEL NUMBER _____ - _____ - _____   |  |
|  | OWNER AND APPLICANT STATEMENT – Under penalty of intentional misrepresentation and/or perjury, I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement in compliance with all provisions of the applicable ordinances. I realize that the information that I have affirmed hereon forms a basis for the issuance of the stormwater management permit(s) herein applied for and approval of plans in connection therewith shall not be constructed to permit any construction upon said premises or use thereof in violation of any provision of any applicable ordinance or to excuse the owner or his successors in title form complying therewith. All parts of the permit submittal may be made available for inspection and copying pursuant to applicable sections of the Stormwater and Floodplain Management Ordinance. |  |
|  | APPLICANT NAME _____<br>ADDRESS _____<br>CITY, STATE, ZIP _____<br>TELEPHONE _____<br>E-MAIL _____<br>SIGNATURE _____   | <input type="checkbox"/> CHECK IF OWNER INFORMATION SAME AS APPLICANT<br>OWNER NAME _____<br>ADDRESS _____<br>CITY, STATE, ZIP _____<br>TELEPHONE _____<br>E-MAIL _____<br>SIGNATURE _____ |
| DEVELOPMENT NARRATIVE _____<br>PLANS _____<br>AREA OF DEVELOPMENT _____<br>NET NEW IMPERVIOUS AREA _____ |   |  |

|   |  |   |
|---|--|---|
| <b>VILLAGE</b>  | BY VILLAGE: APPROVAL DATE _____  |   |
|   | <input type="checkbox"/> STORMWATER CERTIFICATION<br><input type="checkbox"/> GENERAL CERTIFICATION<br><input type="checkbox"/> LETTER OF PERMISSION | TOTAL IMPERVIOUS AREA SINCE APRIL 2013<br>_____ |
|   | PERFORMANCE SECURITY AND EASEMENTS _____   |   |
|   | SOIL EROSION AND SEDIMENT CONTROL REQUIREMENTS _____   |   |
|   | PCBMP _____ VCBMP _____  |   |
|   | SITE RUNOFF CONVEYANCE, STORAGE AND FIELD TILES _____  |   |
| FLOODPLAIN MANAGEMENT _____                             |  |   |
| WETLANDS _____ BUFFERS _____ FEE IN LIEU PROGRAMS _____ |  |   |
| REVIEWER _____ CERTIFICATION APPROVAL _____             |  |   |
| DATE _____ EXPIRATION DATE _____                        |  |   |
| FEES _____  |  |   |
| AUTHORIZATION TO CONSTRUCT _____ DATE _____             |  |   |