



*"Growth with Pride"*

# Village of Bloomingdale

201 S. Bloomingdale Rd.  
Bloomingdale, IL 60108  
[www.villageofbloomingdale.org](http://www.villageofbloomingdale.org)

## Driveway Construction and Installation Permit Submittal Requirements

### Building & Zoning Department

[buildingandzoning@vil.bloomingdale.il.us](mailto:buildingandzoning@vil.bloomingdale.il.us)

phone: (630) 671-5660

fax: (630) 893-1596

### Village Hall Hours

Monday-Friday

8:30 am – 4:30 pm

### Minimum Submittal Requirements:

1. Completed application for permit form, and a completed Stormwater and Floodplain Management Certification form.
2. Two (2) copies of the Plat of Survey showing the following:
  - a. Legal property description.
  - b. Location of principle building and any other existing accessory buildings/structures on the property.
  - c. Location of driveway – in compliance with size and location requirements listed below. Parkway trees are to be indicated on plat indicating distance from edge of proposed driveway to trees.
  - d. Location of any well, septic field, floodplain, wetland or waterway buffer on or within 25' of the proposed driveway installation. Location of the proposed driveway installation shall not block any natural storm-water drainage.
3. \$10,000 surety bond and certificate of insurance (Village of Bloomingdale listed as certificate holder).
4. Signed proposal/contract.
5. Homeowner Association approval, if applicable.
6. Permit fee is based on construction cost and is due at time of permit issuance.

### Construction and Location Requirements:

1. Approach area (between public walkway and curb) - 6" minimum thickness (6 bag mix; no wire mesh allowed).
2. Driveway - 6" minimum thickness (6 bag mix with wire mesh).
3. Fiber mesh is acceptable in lieu of wire mesh.
4. 6" minimum base of crushed aggregate fill compacted.
5. A concrete wash-out container or other suitable device must be used to prevent wash out debris from leaving the site or entering the roadway, curb line or storm sewer system. Any concrete material found outside the pour area must be removed.
6. Driveways may not encroach into any parkway tree Critical Root Zone and Tree Protection Zone (see illustration below).
7. Driveways location shall comply with Village Code Title 11, Chapter 13-4 F. and G., except when they serve detached garages as permitted in 11,13-4, F., 1.
8. Driveway installation shall comply with 2018 International Residential Code as amended and adopted by the Village Code, Title 10, Chapter 3.

### Inspections Required:

1. Inspection required prior to placement of concrete
2. Inspection upon completion of driveway and any necessary restoration.

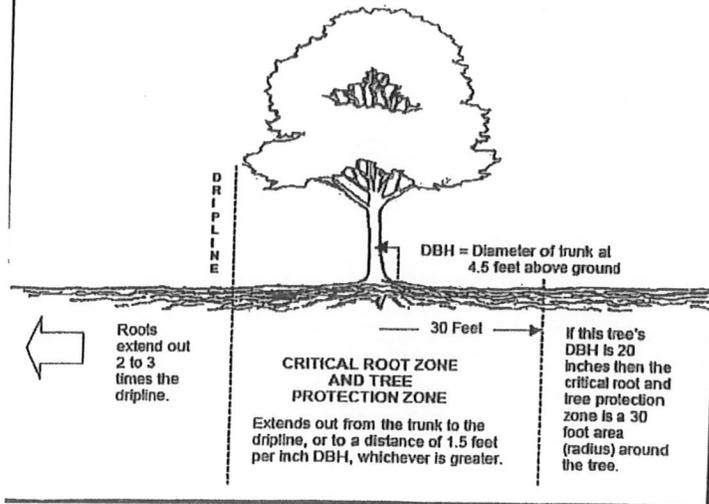
**ALL INSPECTIONS REQUIRE 24 HOUR NOTICE**

**APPLICANT IS RESPONSIBLE FOR SCHEDULING INSPECTIONS**

Building and Zoning Department / [buildingandzoning@vil.bloomingdale.il.us](mailto:buildingandzoning@vil.bloomingdale.il.us)

201 South Bloomingdale Road / Bloomingdale, Illinois 60108-1487 / (630) 671-5660 / FAX: (630) 893-1596

Figure 1. CRITICAL ROOT ZONE





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## Application For Permit

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phone: (630) 671-5660  
fax: (630) 893-1596

PERMIT NUMBER
PROPERTY ID NUMBER
ZONING DISTRICT
INSPECTOR

IF NEW BUILDING CONSTRUCTION, IT WILL BE UNLAWFUL TO OCCUPY THE PREMISES STATED BELOW UNTIL FINAL INSPECTION HAS BEEN PERFORMED, APPROVED AND CERTIFICATE OF OCCUPANCY HAS BEEN ISSUED.

ADDRESS OF PROPERTY: \_\_\_\_\_ DATE: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_ APP. PHONE: \_\_\_\_\_

OWNER NAME (IF DIFFERENT FROM ABOVE): \_\_\_\_\_ OWNER PHONE: \_\_\_\_\_

OWNER ADDRESS (IF DIFFERENT THAN ABOVE): \_\_\_\_\_

PHONE # TO CONTACT WHEN PERMIT READY: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

TYPE OF PERMIT: \_\_\_\_\_ CONSTRUCTION COST: \$ \_\_\_\_\_

RESIDENTIAL  BUSINESS  INDUSTRIAL/MANUFACTURING; BUILDING OR STRUCTURE SQUARE FEET: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

ARCHITECT: \_\_\_\_\_

GEN'L CONTR: \_\_\_\_\_

CONCRETE CONTR: \_\_\_\_\_

CARPENTER: \_\_\_\_\_

MASON: \_\_\_\_\_

PLUMBER: \_\_\_\_\_

ROOFER: \_\_\_\_\_

ELEC. CONTR: \_\_\_\_\_

MECH./ELEV. CONTR: \_\_\_\_\_

FIRE PROT. CONT: \_\_\_\_\_

The undersigned hereby applies to the Village of Bloomingdale, Illinois for a permit herein described and if granted, the applicant shall comply with all requirements of the Village Ordinances relating thereto and pay the fees required including any past due monies due to the Village, including, but not limited to any water and sewer rate charges associated with the above Address of Property. Permits are valid for 12 months, if construction has commenced and 6 months, if work has not been started. You may be subject to additional permit fees after expiration date to extend a permit. No error or omission in either the plans or application, whether or not the plans or application have been approved by the Building Official, shall permit or relieve the applicant from constructing the work in any other manner than that provided for in the Ordinances of this Village relating thereto. **ANY BOND MONIES NOT RETURNABLE OR NOT REQUESTED FOR RETURN WITHIN ONE YEAR OF FINAL INSPECTION APPROVAL OR CERTIFICATE OF OCCUPANCY ISSUANCE WILL BE FORFEITED TO THE VILLAGE OF BLOOMINGDALE**

\_\_\_\_\_  
SIGNATURE OF AGENT OR OWNER

PERMIT ISSUED BY \_\_\_\_\_ BUILDING COMMISSIONER

\_\_\_\_\_  
PRINT NAME

DATE PERMIT ISSUED: \_\_\_\_\_

PERMIT FEES: \$ \_\_\_\_\_ PAID

PLAN REVIEW FEES: \$ \_\_\_\_\_ PAID

RECEIPT NO.: \_\_\_\_\_

**\*\*24-HOUR NOTICE REQUIRED FOR ALL INSPECTIONS\*\***

THE APPLICANT AGREES TO PAY ALL PLAN REVIEW FEES UPON PERMIT SUBMITTAL. FEES PAID ARE NON-REFUNDABLE.

**VILLAGE OF BLOOMINGDALE** APPLICATION NUMBER \_\_\_\_\_  
**STORMWATER AND FLOODPLAIN MANAGEMENT ORDINANCE CERTIFICATION**

<b>APPLICANT</b>	APPLICATION DATE _____	
	PROPERTY ADDRESS _____	
	PERMANENT PARCEL NUMBER _____	
	OWNER AND APPLICANT STATEMENT – Under penalty of intentional misrepresentation and/or perjury, I declare that I have examined and/or made this application and it is true and correct to the best of my knowledge and belief. I agree to construct said improvement in compliance with all provisions of the applicable ordinances. I realize that the information that I have affirmed hereon forms a basis for the issuance of the stormwater management permit(s) herein applied for and approval of plans in connection therewith shall not be constructed to permit any construction upon said premises or use thereof in violation of any provision of any applicable ordinance or to excuse the owner or his successors in title from complying therewith. All parts of the permit submittal may be made available for inspection and copying pursuant to applicable sections of the Stormwater and Floodplain Management Ordinance.	
	APPLICANT NAME _____ ADDRESS _____ CITY, STATE, ZIP _____ TELEPHONE _____ E-MAIL _____ SIGNATURE _____	<input type="checkbox"/> CHECK IF OWNER INFORMATION SAME AS APPLICANT OWNER NAME _____ ADDRESS _____ CITY, STATE, ZIP _____ TELEPHONE _____ E-MAIL _____ SIGNATURE _____
DEVELOPMENT NARRATIVE _____		
PLANS _____		
AREA OF DEVELOPMENT _____		
NET NEW IMPERVIOUS AREA _____		

<b>VILLAGE</b>	BY VILLAGE: APPROVAL DATE _____	
	<input type="checkbox"/> STORMWATER CERTIFICATION <input type="checkbox"/> GENERAL CERTIFICATION <input type="checkbox"/> LETTER OF PERMISSION	
	PERFORMANCE SECURITY AND EASEMENTS _____	
	SOIL EROSION AND SEDIMENT CONTROL REQUIREMENTS _____	
	PCBMP _____ VCBMP _____	
	SITE RUNOFF CONVEYANCE, STORAGE AND FIELD TILES _____	
	FLOODPLAIN MANAGEMENT _____	
WETLANDS _____ BUFFERS _____ FEE IN LIEU PROGRAMS _____		
REVIEWER _____	CERTIFICATION APPROVAL _____	
DATE _____	DATE _____	
FEES _____	EXPIRATION DATE _____	
AUTHORIZATION TO CONSTRUCT _____	DATE _____	



# Village of Bloomingdale

Franco A. Coladipietro  
Village President

Jane E. Michelotti  
Village Clerk

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## RIGHT-OF-WAY AREA DAMAGE AGREEMENT

The undersigned owner(s) of the real property at \_\_\_\_\_  
Address

\_\_\_\_\_

Permanent Parcel No.	Lot	Subdivision
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As a condition for the Village of Bloomingdale granting permission to construct the \_\_\_\_\_ in the public right-of-way/utility easement or where construction access over the public right-of-way/utility easement is required, I agree to assume full cost for the repair or replacement of any Village of Bloomingdale property in the right-of-way area (i.e.; sidewalks, parkway trees or landscaping, curbs, streets, street lighting, fire hydrants, aprons, or any other public improvement), should it be damaged, or should a portion of it be removed, during the construction of the \_\_\_\_\_.

\_\_\_\_\_  
OWNER'S SIGNATURE/AGENT'S SIGNATURE      DATE

\_\_\_\_\_  
OWNER'S SIGNATURE      DATE

\_\_\_\_\_  
BUILDING COMMISSIONER      DATE