



Village of Bloomingdale

Finance Department

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MEMORANDUM

Date: December 14, 2018

To: Pietro Scalera, Village Administrator

From: Gary L. Szott, Finance Director/Treasurer 92

Subject: 2019 Mileage Reimbursement Rate

Issue: The Village's Administrative Policy titled, Compensation & Reimbursement, paragraph V. C. 1. states that the use of a personal vehicle when authorized for Village business shall be reimbursed at a rate per mile as provided by the Internal Revenue Service (the "IRS") rules and regulations.

Analysis: The IRS has established the standard mileage rate at 58¢ per mile effective January 1, 2019.

Recommendation: It is respectfully recommended that the Village comply with the provisions in its Administrative Policy and reimburse employees for the use of personal vehicles in the conduct of Village business at the rate of 58¢ per mile for miles driven effective January 1, 2019.

pc: Barb Weber, Assistant Village Administrator
Directors - Giammarese, Monkemeyer, Prohaska, Gricus, Gascoigne, Garrison
Allen Altic, Assistant Finance Director