



Village of Bloomingdale

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VILLAGE OF BLOOMINGDALE

RESIDENTIAL SANITARY SEWER SERVICE EXTERIOR CLEAN-OUT 50/50 REIMBURSEMENT PROGRAM

Program Description

The Village of Bloomingdale recognizes that there is a mutual benefit to both the residential property owner and the Village when the property owner's sanitary sewer service includes an exterior access point, commonly known as a "cleanout", to enable exterior access for inspection and maintenance of the sanitary sewer service.

An exterior clean-out consists of a tee or wye pipe fitting installed "in-line" with the existing sanitary sewer service pipe with a pipe extended to a removable cap at the ground surface. Once an exterior cleanout is installed routine maintenance activities such as jet cleaning, power rodding or root cutting, and inspections using a closed-circuit television camera can be accomplished without the need to open, remove or break interior plumbing pipes, caps or fixtures.

An existing residential property, connected to the Village sanitary sewer system, but without an exterior clean-out may be eligible to receive a one-time reimbursement from the Village for 50% of the costs up to a maximum of \$500.00 to install a new exterior clean-out on the residential sanitary sewer service located on the owner's property.

Eligibility Requirements

1. Property must be an existing residential single family detached house, duplex or townhome (new construction is not eligible to participate or receive reimbursement under this Program).
2. Property must be connected to the Village of Bloomingdale sanitary sewer collection system (an exterior cleanout constructed in conjunction with a new sanitary service connection is not eligible to receive reimbursement under this Program).
3. Property with an existing exterior clean-out is not eligible to participate or receive reimbursement under this Program.
4. Work to install an exterior clean-out must be fully completed in compliance with a plumbing permit issued by the Village's Building Commissioner. Installation must pass all requisite inspections prior to submitting any reimbursement request or receiving payment under this Program.
5. The contractor completing the work shall be paid in full prior to any reimbursement request or payment under this Program. Evidence of full payment shall be submitted to the Village with the request for reimbursement under this Program.
6. Restoration of any public right-of-way improvement, such as sidewalk or water valve boxes, damaged during the execution of the work must be completed to the Village's satisfaction prior to submitting any reimbursement request or receiving payment under this Program.
7. The work shall have been completed within 12 months prior to the date of application for reimbursement.
8. The reimbursed party shall have no unpaid, past due invoices or outstanding amount owed the Village such as, but not limited to unpaid, past-due water/sewer bills, or other payments.

Application Requirements

Submit the following documentation to the Public Works - Utilities Division for review as soon as the work is complete:

1. Completed Clean-Out Reimbursement Application Form
2. Copy of Building Permit issued for the work
3. Copy of Final Inspection report issued by Building Commissioner
4. Copy of Contractor Invoice and receipt indicating "Paid In Full"

Reimbursement Request

Upon receipt of required documentation, Public Works - Utilities Division Staff will complete and submit to the Finance Director a reimbursement request in the form of a Purchase Approval which will be placed on the next available regular payment directive for approval by the Board of Trustees. Generally participants can expect to receive reimbursement payment within 4 to 6 weeks of submitting all required documentation.

Availability of Funds / Budget Limitations

Approval of Reimbursement Applications is subject to availability of funds based on the Annual Budget approved by the Board of Trustees. The Village reserves the right to suspend or limit this program without notice.

Questions / Additional Information

For questions or additional information regarding this program or any sanitary sewer issue please contact the Public Works – Utilities Division at 630-671-5830.

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APPLICANT NAME: _____ DATE _____

PROPERTY ADDRESS: _____ Bloomingdale, IL

PHONE NUMBER: _____

WHERE TO SEND REIMBURSEMENT (IF OTHER THAN PROPERTY LISTED ABOVE)

ADDRESS _____

I _____ hereby certify that: an exterior clean-out was installed on my sanitary sewer service located on my property listed above; permits were obtained; inspection of the work was approved; and the contractor has been paid in full.

SIGNATURE _____ DATE _____

CONTRACTOR NAME: _____

DATE WORK COMPLETED: _____ DATE WORK INSPECTED: _____

The following information is attached:

- Approved Building Permit
- Approved Final Inspection Report
- Contractor Receipt showing "Paid In Full"

Submit To: Village of Bloomingdale - Utilities Division
305 Glen Ellyn Rd
Bloomingdale, IL 60108

APPROVED FOR REIMBURSEMENT

UTILITIES DIVISION _____ DATE _____

PRINT NAME _____