



"Growth with Pride"

Village of Bloomingdale

Franco A. Coladipietro
Village President

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September 28, 2015

VILLAGE SERVICES DEPARTMENT BUILDING AND ZONING DIVISION 630-671-5660

RESIDENTIAL DRIVEWAY REQUIREMENTS

BUILDING PERMITS: Application/Permit is required for any driveway construction [Village Code Title 10-3-2 Chapter 45].

PERMIT FEES: \$50.00 Base fee (for first \$1,000.00 of construction cost) plus \$8.00 for every \$1,000.00 or fraction thereof after the first \$1,000.00 of construction cost [Village Code Title 10, Chapter 1-2, Fee Schedule].

PERMIT APPLICATION SUBMITTAL REQUIREMENTS:

1. Completed building permit application form.
2. Completed Stormwater and Flood Plain Management Certification form.
 - a. Include a calculation of development area (area disturbed by proposed activity).
 - b. Include a calculation of new net impervious area (impervious areas are those areas of the development activity that will shed runoff during rainfall, such as concrete or asphalt pavement, brick pavers, retaining walls).
 - c. Submit a stormwater submittal if the disturbed area is greater than 5,000 square feet or the new net impervious area is greater than 2,500 square feet.
 - d. Show the direction of flow of runoff from the impervious areas. Runoff should be directed to the front or rear of the site, preferably across lawns and contained on each site.
3. \$10,000 Surety Bond.
4. Signed Right of Way Damage Agreement if the homeowner is **not** using a contractor for the project.
5. Two (2) copies of Plat of Survey showing the following:
 - a. Legal property description.
 - b. Location of principle building and any other accessory structures.
 - c. Location of driveway - in compliance with size and location requirements. Parkway trees are to be indicated on plat of survey with dimension indicating distance from edge of proposed driveway installation to tree(s).
 - d. If applicable, from all utility companies located within an easement, written permission to encroach on that easement(s).
 - e. If property has a septic field, prior approval from DuPage Co. Health Dept. (630) 682-7400, TDD (630) 932-1447 is required along with your permit application submittal.
 - f. If applicable, show the location of any floodplain, wetland, or waterway buffer on or within 100 feet of the site.
6. Signed proposal/contract if homeowner is using an outside contractor for the project.
7. Provide signed documentation verifying agreement to comply with all applicable Village codes and ordinances if work is being performed by the property owner.

8. Provide Homeowner's Association written approval for the project, for subdivisions with a registered Homeowner's Association or Architectural Review Committee of such association.

LOCATION REQUIREMENTS:

1. Do not block any natural drainage of the lot by construction of the driveway.
2. Driveways shall be located in compliance with Village Code Title 11, Chapter 13-4 F. and G., except when they serve detached garages as permitted in 11,13-4, F., 1.
3. Driveways may not encroach into any parkway tree Critical Root Zone and Tree Protection Zone (see illustration below).

CONSTRUCTION REQUIREMENTS:

1. All driveways shall be concrete [Village Code Title 11, Chapter-13-4 K, 3, b.].
 - a. Approach area - 6" minimum thickness (6 bag mix no mesh allowed).
 - b. Driveway - 6" minimum thickness (6 bag mix with mesh).
 - c. Fiber mesh is acceptable in lieu of wire mesh.
 - d. 6" minimum base of crushed aggregate fill compacted.
 - e. The contractor shall utilize a concrete wash-out container or other suitable device to prevent wash out debris from leaving the site or entering the roadway, curb line, or storm sewer system. Any concrete material found outside of the pour area will be required to be removed.

INSPECTIONS REQUIRED:

Inspection required prior to placement of concrete and upon completion of driveway and any necessary restoration.

***** ALL INSPECTIONS REQUIRE 24 HOUR NOTICE *****

***** APPLICANT IS RESPONSIBLE FOR SCHEDULING INSPECTIONS *****

