



**Village Administrator's Report
April 12, 2019**



<u>Date and Time</u>	<u>Meeting/Event</u>	<u>Location</u>
Tuesday, April 16, 2019 6:00 p.m.	Plan Commission	Lake Park East Campus
Wednesday, April 17, 2019 7:45 a.m.	Bloomington ONE Group Meeting	Bloomington Bank & Trust
Wednesday, April 17, 2019 5:00 p.m.	Fire and Police Commission	VH Conference Room
Thursday, April 18, 2019 11:30 a.m.	State of the Village	Bloomington Golf Club
Monday, April 22, 2019 6:00 p.m.	Standing Committee of the Whole	VH Council Chambers
Monday, April 22, 2019 7:00 p.m.	Village Board Regular Meeting	VH Council Chambers
Monday, April 22, 2019 5:00 p.m.	Police Pension Board	VH Conference Room
Thursday, April 25, 2019 5:00 p.m.	Bloomington Chamber After Hours	Friendly Ford - Roselle
Sunday, April 28, 2019 7:30 a.m.	Marklund Run, Walk & Roll 5K & 1K Event	Marklund - 164 S. Prairie Ave
Monday, April 29, 2019 5:30 p.m.	Community Events Committee	Pan American Bank
Tuesday, May 7, 2019 6:00 p.m.	Plan Commission	Lake Park East Campus
Thursday, May 9, 2019 6:30 p.m.	Septemberfest Commission Meeting	VH Community Room
Monday, May 13, 2019 6:00 p.m.	Standing Committee of the Whole	VH Council Chambers
Monday, May 13, 2019 7:00 p.m.	Village Board Regular Meeting	VH Council Chambers

A. Management Reports – Miscellaneous

1) Administration Department

- The Village Administrator met with Comcast Spotlight Campaign manager to discuss the 2019 Bloomingdale Campaign. The two campaigns will focus on promoting the Bloomingdale Golf Club and family owned businesses. As the video is produced the Administrator will share with the board for feedback.
- The Community Events Committee has decided to hold off on the Adirondack chair display to give the committee time to plan the event and coordinate sponsorship for a 2020 show. The Committee is moving forward on planning for a Craft Beer and Food Truck Fest to be held on Saturday, October 12 in Old Town. More details to follow.
- Staff along with representatives from Leopardo Construction held a kick-off meeting to discuss project options for the renovation of Village Hall. The next step is an evaluation of the space to determine possible space changes to maximize floor area and improve efficiency. More to follow.
- Picrow Streaming, Inc. will be filming scenes for the upcoming AMAZON PRIME TV Series “UTOPIA” in the Village of Bloomingdale during the next couple of months. Filming will take place in the East parking lot of the Indian Lakes Hotel. The scenes require creating a film set that resembles a “tent city”, with trees, a fence, emergency vehicles, and approximately 50 yellow tents. The production company will begin constructing the set around April 15th. Filming will take place for 2 days in May and several days in June. Once the scenes are complete the production company will remove all set elements and vacate the parking lot.
- The Plan Commission Public Hearing date for the K-Hovnanian 535-unit age-restricted (55 and older) development will be held on Tuesday, April 16, 2019 at 6 p.m. in the Auditorium of Lake Park High School East Campus.
- The Senior Fair is on Friday, April 26th (9 AM to 12 PM) at Medinah Shriners. Please let Jennifer know if you would like to take a 1 hr. slot hosting the Village table.



- **Congratulations** to Director Szott and the entire Finance Department staff on being awarded the Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

- Attached please find the CMAP Weekly Update for your review. Be sure to check out the story and link to a report on climate change and how the change in average temperature will make flooding in our area more prevalent going forward.

2) Finance

The entire Finance staff has been involved, to some extent, with, but not necessarily limited to, the following:

- The proposed FY20 Budget and CIP were released 3/1/19; staff is currently preparing the Water & Sewer and Governmental Funds 5-Year Forecasts which are scheduled to be presented to the Village Board at the April 22 SCOW.
- Staff is preparing for the upcoming close of FY19 and opening up of a new year for FY20 effective 5/1/19.
- Reviewing service value and cost proposal from a technology company that aggregates purchase order data from local, state, and federal government agencies to provide searching, reporting, and analysis capabilities.
- Review and negotiations continue with the vendor to be recommended for the upgrade to the financial and land-based management software and conversion to a “cloud” hosted environment is continuing;

once staff is satisfied with the terms, conditions, and provisions of the Agreement it will be forwarded to the Village Board for approval. Upon execution the project will be able to be placed on the vendor's schedule for implementation which will then identify specific dates for the project.

- The FY19 audit will begin shortly; a planning meeting has been scheduled for 4/15/19 with fieldwork anticipated to be in July.
- Awaiting a reply from the developer of Stratford Crossings to a request for additional information for the submittal "package" related to expenses incurred by the developer; certain expenses are eligible for reimbursement from any sales tax increment pursuant to the respective redevelopment agreement.
- Continuing to provide support to Public Works with an application for an IL EPA loan to fund the grit and fine screening removal system project.
- Continuing to manage the revenue and expense audit project; there have been a few instances where costs have been reduced as well as revenue enhancements; the vendor is currently reviewing cable TV revenues and it appears that approximately 60 cable TV accounts may be incorrectly identified to non-Bloomington address – the vendor continues to review this matter; 4 businesses were identified whereby sales tax was not being paid to the Village by the IL Dept. of Revenue – this has been corrected; the revenue impact is still to be determined although it is expected to be minimal.
- Continuing to develop internal needs analysis/survey intended to measure employee interest in the current 457 deferred compensation service provider and/or the interest in an alternative provider.
- Researching the IRS as well as State of Illinois reporting and accounting requirements related to the Bloomington Cares 501(c) 3.
- Finance will be assisting and coordinating with the Village Clerk to update the Village's record disposal procedures.
- Continuing to coordinate with Village staff to convert to electronic certified mailings toward the effort of reducing postage costs.

3) Economic/Community Development

- Staff has met with two different developers interested in purchasing and completing the Springfield Place Subdivision. While both meetings were essentially "fact-finding", we are hoping to see activity on the site in the near future. We will provide additional updates, as they are available.
- Staff continues to work towards a resolution on providing water and sewer services to the residents on Circle Avenue. As one neighbor has already declined to provide the Village with the necessary easement to access the utilities, we will continue to pursue other options with the hope of providing the residents with a viable option to secure Village utilities to their homes. More information will be provided as we progress.
- At our next Access O'Hare West meeting (April 25), we will be meeting with Intersect Illinois to discuss opportunities that they may be able to provide, to improve our economic development position within the region. Intersect Illinois is a relatively new company, established in 2016, which was created to work with different agencies throughout the state, to encourage economic development opportunities and create a regional draw for businesses, to the State of Illinois. In addition to partnering with [Illinois Department of Commerce and Economic Opportunity](#) and [CORE Illinois](#), they work with local communities to provide companies with the information and resources they require, to make investment decisions critical to promoting Illinois as a location for their business.

4) Building

Attached please find the Building and Zoning minutes that summarizes the activities of the department for the month of January but here are some highlights from the report:

- Fiscal year to date (starting 5/1/18), the Village has issued 1,213 building permits with a construction valuation of \$39,935,956 and revenue of \$823,532.
- Permit received for tenant buildout for Lenscrafters at 440 W. Army Trail Road.
- Permit received for buildout of new Aldi store in former Staples building at 525 W. Army Trail Rd.
- Permit received for interior cosmetic remodel at Old Navy at 346 W. Army Trail Road.
- Permit received for landlord shell buildout at 152 S. Gary for Xfinity Store interior remodel permit

5) Engineering

- The Village Board will award the 2019 Road Program contract to the lowest vendor, Brothers Asphalt, at the April 15 Village Board Meeting in the amount of \$1,193,698.50. Brothers completed the 2016, 2017 and 2018 Street Program and staff has been satisfied with their performance.
- Covington Drive/Brighton Drive sidewalk replacement – construction is complete; punch list and spring seed grow in period for lawn restorations to be completed in early 2019.
- Old Town Parking Lot Reconstruction – Plans have been completed for a future letting. The letting schedule will be finalized following the grant funding document approval with DCEO (state funds) and DuPage County Storm Water Quality grant program.
- FEMA has issued its Letter of Final Determination for the new floodplain maps. Copies of the new maps and Flood Insurance Rate Study have been furnished by FEMA. The Village will need to adopt the new maps into the Stormwater Ordinance. The new effective date of for the revised FEMA maps will be August 1, 2019.
- NICOR permit Springfield Drive – Work is on-going by the utility company and route conflicts between the new main and existing utilities are being cleared, with some minor changes to the NICOR main routing. Sidewalk restorations complete. Lawn restorations in Spring 2019.

6) Public Works

Attached please find the Public Works Newsletter which provides a summary of department activities for the month but the following are some significant projects they are working on:

Public Works Department

- Staff met with Local 150 representatives to discuss issues with Respirator Usage Program – PW updating Respirator Policy
- Respirator Fit Testing will occur in April/May
- Public Works staff attended Septemberfest meeting
- Public Works staff attended Old Town Event Planning meeting
- Welcome Seasonal Employees

Working with Golf Course personnel:

- Bridge repairs –Wiss, Janey & Elstner Inspection Report
- Working with Legna -repainting outdoor staircases

Buildings & Grounds (B&G)

- Miscellaneous repairs and maintenance
- T8 and T12 light change outs

Forestry

- Tree planting will be occurring next week
- Branch Collection pick up begins Monday
- Parkway planting and landscape bed beautification is underway

Streets

- Snow and ice control continues – 1-3” expected this Sunday – it is April correct?
- Secure salt for the FY20 Season

- Restorations from winter are occurring – dirt and seed
- Prepare bid for crackfill
- Sealcoating has been bid and will be going to the Village Board for award recommendation
- Preparing VB memo for the two vehicle buildouts
- Community garage sale signage l

Equipment Maintenance

- Fleet PM'S and repairs continue
- Prepare summer equipment

Water Production

- Staff will be mailing letters for annual sprinkler system backflow device testing
- Staff is continues in-house large meter replacements.
- IEPA Unregulated contaminant water sampling – next in Nov
- Preparation and research continues with vendors regarding a fixed point system for automated meter reading

Water Distribution

- Staff continues to work with the consultant to review and update the Village Code pertaining to Commercial Sewer Use. The process will ensure that the Village Code complies with state and federal regulations and will provide better process for reviewing commercial sewer use applications. Preliminary draft is being reviewed with Building & Zoning and Engineering
- Bloomingdale Lift Station Control Panel Replacement Project is 95% complete
- Restorations are underway for winter excavations
- In-house sanitary sewer preventative maintenance is occurring

Water Reclamation

- Shirley Burger, Water Reclamation Supervisor, is planning retirement in May – The transition to the new WRF Supervisor is underway Garrett Guthrie has accepted and is diligently working with Shirley before her retirement Shirley will be truly missed. Please congratulate Shirley for her years of excellent service.
- DuPage River Salt Creek Workgroup annual meeting is next week
- Staff continues working with Baxter & Woodman on Grit & Screenings and Filters Improvements.
- NPDES required reports to be completed
- Monthly Discharge Monitoring Report (DMR)
- IEPA Storm Water Inspection/report (WRF - Industrial)
- Semi-Annual Sludge Reporting
- CMOM – (Capacity, Management, Operations & Maintenance) was finished and sent to the IEPA (Distribution personnel assisting)

7) Police

- The Police Department conducted Liquor compliance checks on Thursday, April 11, 2019.
- Senior Day Fair sponsored by the Police Department and Bloomingdale Senior Citizen Advisory Council will be held on Friday, April 26, 2019 at Shriners's in Addison.



SENIOR FAIR
For Seniors 60 or older
550 N. Shriners Drive
Addison, Illinois 60101

Weekly Update

April 12, 2019

CMAP Board meeting recap

The [CMAP Board](#) met this Wednesday, April 10, with a focus on CMAP's [Local Technical Assistance \(LTA\) program](#). The Board approved 29 new LTA projects to help local communities prosper; see below for more information. In addition, the Board discussed the new Embedded Staff Planner (ESP) program, which places members of CMAP's staff in communities for up to two-year assignments to help build local expertise for the long haul. The ESP program officially kicked off in Calumet Park and Sauk Village in March, with plans to expand the pilot in the coming years.



Announcing 29 new local planning projects to help communities prosper

As part of the implementation of ON TO 2050, the CMAP Board has approved a new slate of local planning projects to help communities prosper. Supported by CMAP's LTA program -- which has undertaken more than 200 projects since 2012 -- the 29 new projects will help local governments, nonprofits, and intergovernmental collaborators address issues at the intersection of transportation, land use, and quality of life.

Aligned with ON TO 2050's focus on [Inclusive Growth](#), LTA emphasizes the importance of assistance in areas that -- due to limited resources -- may not otherwise have the ability to undertake such efforts. Two-thirds of the projects selected for CMAP support are in moderate, high, or very high need communities.

Read more in a [media release](#) about the new projects, see a [map](#) of where selected projects are in the region, and read [descriptions](#) of each project.

CMAP supports a complete count Census

CMAP's [2019 Federal Agenda](#) supports initiatives that ensure the U.S. Census Bureau can conduct an accurate and complete count in the 2020 Census. As a [State Data Center](#) for the Bureau, CMAP is part of a nationwide network of state agencies, universities, libraries, and regional and local governments that make Census data available locally to the public.

The Bureau is sending invitations to counties, townships, and municipalities to participate in the [New Construction Program](#) to help account for new residential construction begun since March 1, 2018. This information will help compile an accurate address list by Census Day (April 1, 2020), ensuring a more complete count. CMAP encourages jurisdictions that have received the invitation and have new residential construction to designate a New Construction Program liaison.

Public comment period open through May 21 on Public Participation Plan

In accordance with federal guidance, CMAP has drafted a plan for a meaningful, proactive public involvement process to provide complete and timely information to regional stakeholders. The draft Public Participation Plan is available on [CMAP's website](#) for review and comment by Tuesday, May 21, 2019. The website includes details on how to comment by email, phone, and mail.

We welcome your comments. The final version of the Public Participation Plan, reflecting the comments received, will be brought to the CMAP Board for approval at its June 12, 2019, meeting.

Events

UTC Seminar Series: The 78, Chicago's Next Great Neighborhood

412 S. Peoria St.
Great Cities Institute Conference Room, Suite 400
Chicago, IL 60607

April 18, 2019

Noon to 1:00 p.m.

[More information](#)

Inclusive Growth: What does equity look like in the Chicago region?

North Park University, Johnson Center, Room 314
5141 N. Christiana Ave.
Chicago, IL 60625

April 18, 2019

6:30 to 8:00 p.m.

[More information](#)

Listening Tour

Cook County Assessor Fritz Kaegi
Various locations in Cook County

April 20, 25, 2019

Times vary

[More information](#)

Hike the Preserves: Interpretive Hike
Plum Creek Meadow, Calumet Heritage Area
Burnham Avenue and 223rd Street
Chicago Heights, IL 60411

April 20, 2019
10:00 a.m.

[More information](#)

**National Transit Institute Training:
Public Involvement in Transportation Planning**
CMAP
233 S. Wacker Dr., Suite 800
Chicago IL 60606

April 22-24, 2019

[More information](#)

Environmentalists of Color Spring Gathering
The Field Museum, Founder's Room
1400 S. Lake Shore Dr.
Chicago, IL 60605

April 24, 2019
8:00 to 10:30 p.m.

[More information](#)

HOPE Moving Forward 2019, Fair Housing Conference
35 N. River Ln.
Geneva, IL 60134

April 24, 2019
9:00 a.m. to 2:30 p.m.

[More information](#)

**APA-IL Cutting Through All the Noise: Effective
Communication Techniques for Planners**
Kent Fuller Air Station Prairie & Evelyn Pease Tyner
Interpretive Center
2400 Compass Rd.
Glenview, IL 60026

April 29, 2019
Program
3:00 to 4:30 p.m.

Happy Hour
4:30 to 6:30 p.m.

[More information](#)

Grants Management Workshop
Triton College, Building R, Room TBA
2000 N. 5th Ave.
River Grove, IL 60171

May 2-3, 2019

[More information](#)

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BUILDING AND ZONING DIVISION STAFF MEETING

DATE: March 27, 2019

All B&Z staff (except Jon Nero), Engineering staff (except Michelle Mila), and Sean Gascoigne, were present for the B&Z meeting beginning at 10:30AM on 3/27/19.

Fiscal year to date (starting 5/1/18), we have issued **1,213 building permits** with a construction valuation of \$39,935,956 and revenue of \$823,532.

Status of outstanding commercial building permits:

1. New construction plans for **Woodman's** (former Macy's site) submitted on 3/26.
2. Permit received for tenant buildout for **Lenscrafters** at 440 W. Army Trail Rd. on 2/4/19. Lenscrafters is currently operating in Stratford Square.
 - Resubmittal received 3/13/19.
 - Plumbing not approved; Fire dept. approved.
3. 2 permits received for interior demo for former Bridgestone/Firestone building at **333 E. Lake St.** on 1/16/19 and 1/29/19. Both permits have been issued.
4. Permit received for buildout of new **Aldi** store in former Staples building at 525 W. Army Trail Rd. on 12/18/18.
 - Ready to be issued pending receipt of contractors' licenses and insurance.
5. Permit received for interior cosmetic remodel at **Old Navy** at 346 W. Army Trail Rd. on 12/5/18.
 - Permit issued 1/17/19.
6. Interior remodel (expanding into adjacent space) permit received for **Hanna's Bakery** at 227 E. Army Trail Rd. on 12/3/18.
 - Permit issued 2/13/19.
 - Roughs completed.
7. Permit received for landlord shell buildout at **152 S. Gary Ste. 103** on 12/3/18. Tenant (**Xfinity**) interior remodel permit received on 12/21/18.
 - Landlord permit issued 1/2/19.
 - Remodel permit issued 2/18/19.
8. Permit received for demolition for **Carson's** at 2 Stratford Square (former JC Penney location) on 10/26/18.
 - Permit ready to be issued.
9. Permit received on 10/18/18 for interior remodel at **Five Guys** at 383 W. Army Trail Rd.
 - Revised plans received on 2/28/19.
10. Permit received for tenant buildout for **TCC Wireless** at 175 S. Bloomingdale Rd. on 9/4/18.
 - Permit issued 10/2/18. Work has begun.
 - Permit received for addition on 1/18/19. Ready to be issued pending contractors' licenses and insurance.
11. Permit received for building addition and interior remodel for **ABM Commercial Flooring** at 163 Covington Dr. on 8/28/18.
 - Permit issued 11/2/18.
12. Permit received for tenant remodel at **The Joint** (chiropractic center) at 148 S. Gary Ave. #101 on 8/14/18.
 - Permit issued 10/23/18.
 - Certificate of Occupancy issued 2/19/19.

13. Permit received for tenant build out for **Golden Corral** at 154 S. Gary Ave. on 6/29/18.
 - Permit issued 10/10/18.
 - Work almost complete.
14. Permit received for building addition at **St. Isidore Church** at 427 W. Army Trail Rd. on 6/28/18.
 - Permit issued 2/12/19.
15. Permit received for interior remodel at **Preferred Electric** (former ER2 Image Group) at 110 Ridge Ave. on 6/21/18.
 - Permit issued 8/8/18.
 - Certificate of Occupancy issued 2/27/19.
16. Interior renovation permit received on 6/21/18 for **Spotted Paw** at 440 W. Army Trail Rd.
 - Permit issued 11/19/18.
17. Demolition permit received for **Portillo's** at 134 E. Lake St. on 5/17/18.
 - Permit ready for issuance.
 - Project on hold per Portillo's.
18. Structural permit received on 5/8/18 for **Mission Church** at 82 Stratford Dr. Plumbing only permit received 5/24/18. Interior remodel permit received 6/19/18.
 - Structural permit issued 5/31/18.
 - Plumbing permit issued 6/29/18.
 - Interior remodel permit issued 9/20/18.
 - Temporary certificate of occupancy issued; expires 6/1/19.
19. Mike Gricus in discussions with the **Bloomington Park District** regarding **addition and remodel** of Johnston Rec Center at 172 S. Circle Ave.
 - Demo, remodel and sewer/water connection permits received 4/23/18. Demo permit issued 6/29/18.
 - Asbestos removal permit received 5/9/18 and issued 5/10/18.
 - Revised drawings received 7/3/18.
 - Permit issued 8/20/18.
20. Permit received for renovation of **Oasis Pool (Bloomington Park District)** on 6/5/18 at 172 S. Circle Ave.
 - Revised plans received 8/27/18.
 - Permit issued 10/16/18.
21. New construction permit received for **Grandbrier Senior Living** at 178 W. Lake St. on 12/27/17.
 - Revised plans received 11/30/18.
 - Building dept. review complete.
22. Permit received for renovation of basement and ground floors at **Indian Lakes Resort** at 250 W. Schick Rd. on 8/16/17.
 - Permit on hold per Indian Lakes.
 - Temp Land Permit received 2/7/19 and issued 3/19/19 for use as a movie set location.
23. Permit received 6/2/17 for new construction of **Dunkin Donuts** at 200 E. Lake St (former Marathon gas station).
 - Temporary Occupancy (expires 6/1/19) issued 12/13/18. Waiting for as builts and landscaping to be completed.

24. Permit received for water/sanitary services at **Stratford Middle School** at 251 Butterfield Dr. on 4/25/17.
 - Permit issued 6/4/18.
 - Work progressing.
 - Water service approved-will conduct a final inspection when work is complete.

25. Permit received for **Lucky's Dog House** (former gas station) at 201 E. Lake St. on 9/28/16.
 - Plan review commentary sent 6/27/17. Met with architect 10/13/17.
 - Permit issued 4/20/18.
 - Permit extension fees paid 3/25/19.

26. Permit for construction of new **Texas Roadhouse** restaurant at 161 Gary Ave. received on 2/24/15.
 - Demo of existing building received 10/29/18 and issued 11/30/18. Demo complete.
 - New construction permit received 12/5/18, plan review completed 12/13/18.
 - Permit issued 2/21/19.

See attached charts for construction status for **Springfield Place single family homes on Springfield Drive (north of Schick Rd.), Springfield Pointe single family homes (off of Knollwood Drive) and Bloomingdale Walk (corner of Schick Rd. and Springfield Dr.).**

Mike Gricus is in the process of updating village codes.

We will continue to keep a log of emergency call-outs. A current list of liens and revoked residential certificates of occupancy is attached as well. Meeting adjourned at 11:15AM.



Village of Bloomingdale

Public Works News

April 2019

Public Works Involvement with Community Events

- Attendance at Safety Committee Meeting
- Wellness Committee Participation
- Septemberfest Committee Participation



Building & Grounds Division

- Daily/ weekly/monthly maintenance of facilities
- Contractor quotes and schedules for various projects
- Yearly open purchase orders
- Vehicle tear down /safety lane
- T12 to T8 light retrofit and change out as needed

Forestry Division

- Miscellaneous tree related service requests
- Arbor Day at Westfield school @ 1:00 pm 4/26/19
- Seedling planting/grow center potting
- In- house tree pruning
- Spring 2019 tree planting program
- Nursery tree planting/harvesting
- Landscape bed maintenance in- house
- In-house tree planting (nursery trees)
- Drop off pots to Platt Hill for planting Old Town flowers
- Restorations (weather permitting)
- Parkway/roadway clean up
- Branch collection/tub grinding
- Vehicle tear down /safety lane



Streets Division

- Asphalt cold patch as needed
- Asphalt inspection for 2019 program
- Prepare for asphalt grinding program
- Concrete inspections for 2019 program (curb & sidewalk)
- Assist with tree trimming and removal
- Parkway beautification program
- Inlet cleaning & flood control
- Snow and Ice control vehicle tear down
- Sign maintenance as needed
- Mailbox repairs, J.U.L.I.E. locates and installation
- Parkway restorations from snow plow & third party damage
- All vehicles to safety lane
- Start preparations for crack fill contract- go to bid approval late April
- Vehicle build-out for tandem and single axle dump trucks-board approval memo, place order
- Concrete “spot market” board memo in March
- Pavement marking board memo in March
- Asphalt material contract- board memo in March/April
- Sealcoating contract- board memo in April
- DuPage County salt contract- paperwork sent
- Street sweeping contract (year 3 of 5) begins in May



Equipment Maintenance Division

- Continued preventative, routine and emergency maintenance of 81 vehicles and over 105 pieces of small equipment for Public Works and Police Department
- Prepare & inspect winter equipment for snow season
- Outfit new Police Vehicles & strip squads coming out of service
- Safely Lane all PW vehicles



Water Production Division

- Continue to deliver reliable and safe potable water and quality customer service for water quality, turn-ons, shut-offs, meter accuracies, CCCD program, etc.
- Continue with in house large water meter replacements, replace those that failed accuracy testing
- Cecchin Plumbing will be replacing (10) large meters for us in April, (5) of those meters will be inside meter vaults under confined space conditions
- Suez, Water Well Solutions was awarded the contract for the FY19 200hp pump replacement to a 60hp pump at Pump Station #8. This should start sometime in April
- Continue with pump stations building improvements, cleaning, painting and light replacement
- Update IEPA "Materials Inventory of Service Lines" by April 15th. Updated annually
- Removal and rebuild of pump #2 at Gary Avenue Pump Station
- Assist with snow and ice control
- Assist with parkway clean-up



Water Distribution Division

- Preparing for spring restorations of previous excavations
- In-House Sanitary Sewer Preventative Maintenance
- Preventative maintenance cleaning of sanitary force main air release valves
- Storm Sewer Repair – Circle Ave & Kingston
- Valve Repairs (Confined Space Entry to replace bolts)
 - Bloomfield Club Area – COMPLETE
 - Glengarry / Butterfield Rd Area – next area as schedule allows
 - Stratford Square Mall Property – Domestic Water System Valves
- Clean up / Repairs at Wren Weir on Lake Illini
- B-box repairs / replacement (unable to locate, unable to key, unable to shut off)
- Vehicle Safety Lane Inspections
- Right-of-way clean-up
- Confined Space Entry Training Event – START Group – Tentatively scheduled 4/11
- FY19 Televising of Sanitary and Storm Sewers – Project Complete 3/29
- FY19 Bloomingdale Rd Lift Station Cabinet – Cabinet Installed, Start-up scheduled 4/3
- Sanitary Sewer Use Code Amendment – Consultant editing preliminary draft based on staff review. Expect preliminary draft to Administration / Legal Counsel end of April
- Attendance at monthly Septemberfest Commission meetings



Water Reclamation Division

- Continue daily operations for NPDES permit compliance.
- Continuing forward with Wastewater Screenings - Grit and Filter Engineering design project: Currently at 60% design completion and scheduled for bidding in 2019. Print Reviews of equipment and layouts reviewed with staff. Application documents being gathered for submittal to IEPA.
- Grit removal was completed for budget year 18-19 by Synagro, over 75 yards of grit were removed from the digester tanks.
- College of DuPage Environmental Studies class stopped by for an evening tour of the WRF. The class writes a paper on the process of our plant and learns about what we do.
- WRF will be hosting the Fox Valley Operators Association monthly meeting in April.



Continuing Education & Training

- Automated External Defibrillator Training– All PW Staff
- Carbon Monoxide– All PW Staff