

APPROVED

@ May 11, 2020
VB mtg

April 27, 2020
Meeting Duly Noted
According to State Statute

**MINUTES OF A SPECIAL MEETING OF THE VILLAGE PRESIDENT AND
BOARD OF TRUSTEES OF THE VILLAGE OF BLOOMINGDALE
HELD ON MONDAY, APRIL 27, 2020
*MEETING HELD REMOTELY**

CALL TO ORDER

The meeting was called to order by Village President Coladipietro at 6:12 p.m.

ROLL CALL

Upon Roll Call by the Village Clerk, those in attendance were:

PRESENT: Mayor Coladipietro, Trustees Bolen, Von Huben, Belmonte, Shannon, Bucaro, and Ackerman

ABSENT: None

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

AUDIENCE PARTICIPATION

The Public was advised through e-news and website that they could submit questions to address the Board. There were no questions submitted.

APPROVAL OF AGENDA

Motion by Trustee Ackerman, seconded by Trustee Shannon, to approve the agenda for the April 27, 2020 Village Board Meeting. Voice Vote. All Trustees voted AYE.

MOTION DECLARED CARRIED

APPROVAL OF MINUTES

Motion by Trustee Ackerman, seconded by Trustee Belmonte, to approve the Minutes of the April 13, 2020 Standing Committee of the Whole of the Village President and Village of Bloomingdale Board of Trustees and the Minutes of the April 13, 2020 Regular Meeting of the Village President and Village of Bloomingdale Board of Trustees. Voice Vote. All Trustees voted AYE.

MOTION DECLARED CARRIED

PRESENTATION OF ITEMS FROM CONSENT AGENDA

The Village Clerk read aloud the items to be placed on the Consent Agenda.

CONSENT AGENDA

Finance and Administration

1. To approve the one-year agreement to Kramer Tree Specialists, Inc. of West Chicago, IL in the amount \$50,490.00 for the FY21 Branch Collection Program.

Traffic and Streets

1. To authorize expenditures in an amount not-to-exceed \$25,750.00 for the purchase and delivery of aggregate materials from various vendors, with pricing obtained throughout FY21 by utilizing the "spot market" procedures pursuant to Village Code.
2. To authorize expenditures in the FY21 budgeted amount, not to exceed \$31,910.00, to purchase ready-mix concrete materials using "spot market" procurement procedures pursuant to the Village Code.

3. To authorize expenditures in an amount not to exceed \$24,000.00 for hauling and dumping services, including fees, from various vendors with pricing obtained throughout FY21 by utilizing the "spot market" procedures pursuant to Village Code.

ACTION ON CONSENT AGENDA

The Mayor asked if there were any items to be removed from the Consent Agenda. There were none.

MOTION TO ESTABLISH AND PLACE ITEMS PRESENTED ON CONSENT AGENDA

Motion by Trustee Shannon, seconded by Trustee Ackerman, to establish and place items presented on the Consent Agenda.

AYES: Trustees Shannon, Ackerman, Bolen, Von Huben, Belmonte, and Bucaro
NAYS: None

MOTION DECLARED CARRIED

MOTION TO APPROVE THE CONSENT AGENDA AS PRESENTED

Motion by Trustee Shannon, seconded by Trustee Ackerman, to approve items on the Consent Agenda, as presented.

AYES: Trustees Shannon, Ackerman, Bolen, Von Huben, Belmonte, and Bucaro
NAYS: None

MOTION DECLARED CARRIED

DISCUSSION ITEMS

TRAFFIC AND STREETS - Trustee Belmonte

1. Discussion of FY21 Street Light Maintenance/Utility Locates Contracts Request for Multi-Year Contract Extension

Mr. Monkemeyer stated the contract with Meade Electric is set to expire April 30, 2020. A proposal from Meade is to extend the contract for 3 years with a 1½% increase each year. Public Works reviewed the proposal and found it to be a reasonable and cost-effective way to continue maintenance of the street light and traffic signal systems. To advertise for sealed bids, there would be a significant learning curve and related costs for a new contractor to be oriented with the system. It was pointed out that we have been working with Meade Electric since 2006. Mr. Monkemeyer stated that staff recommended that the Board waive the advertising of bids and approve the contract. Mr. Scalera stated that since there were no questions, this will be placed on the next consent agenda.

2. Discussion of Bid Review and Procurement Award Recommendation for FY21 Asphalt Materials Purchase and Disposal Asphalt Spoils

Mr. Monkemeyer stated that Public Works requested that 730 tons of surface and 100 tons of binder materials are anticipated this summer on an as-needed basis. Five (5) bids were solicited and the lowest, responsive bidder was DuKane Asphalt of Addison, IL at a cost of \$55/ton surface and \$52/ton binder. The need may arise for an alternate supplier and they would use the "spot market" procedure. Since there were no questions, this will be placed on the next consent agenda.

FACILITIES, INFRASTRUCTURE - Trustee Ackerman

1. Discussion and Approval of Bid Recommendation of Contract Award for Old Town Parking Lot Landscape Project

Mr. Scalera stated in order to comply with stipulations in the grant we received for the Old Town Parking Lot Landscape Project, we solicited bids and 6 were received. The low bidder was Seasonal Concepts Inc. in the amount of \$21,915.70. He noted it will be completed within the month. He asked if there were any questions, and there were none.

Motion by Trustee Ackerman, seconded by Trustee Bucaro, to **approve the contract award to Seasonal Concepts Landscape Contractors, Inc. of Elgin, IL to complete the necessary work for the Old Town Parking Lot Landscape Project in the amount of \$21,915.70, pursuant to their bid prices submitted April 22, 2020.**

AYES: Trustees Ackerman, Bucaro, Bolen, Von Huben, Belmonte, and Shannon
NAYS: None

MOTION DECLARED CARRIED

PLANNING, ZONING AND ENVIRONMENTAL CONCERNS - Trustee Bucaro

1. Discussion of Final Approvals for Raising Cane's – 334 W. Army Trail Road

Mr. Gascoigne stated that the Planning & Zoning Commission met remotely last week and noted there were some changes. He stated 2 signs were removed: the One Love, and the Dog with Sunglasses. He also noted that there were minor changes to landscaping. He stated that the Commission approved Raising Cane's unanimously. He asked the Board if there were any questions. Since there were none, he stated this will be placed on the next consent agenda.

FINANCE AND ADMINISTRATION - Trustee Bolen

1. Discussion of Governmental Funds 5-Year Forecasts

Mr. Scalera stated that the 5-year forecasts were pre-pandemic numbers. He stated we would have a better outlook in the coming months once IDR posts the sales tax numbers after the shelter-in-place, and the chart we have in the forecast could be our baseline. The Mayor stated the analysis with the baseline is good to look at and that we will need to re-visit and adjust accordingly.

2. Review/Acceptance of Village of Bloomingdale Capital Improvement Plan for FY21

Mr. Scalera stated that this is a follow-up to the discussion at the SCOW meeting. He asked the Board to accept the Capital Improvement Plan with the caveat similar to the budget that any projects identified in FY21 will be brought back to the Board. It is a formality to accept the plan tonight.

Motion by Trustee Bucaro, seconded by Trustee Bolen, to **accept the Capital Improvement Plan for FY21 as prepared by the Finance Director/Treasurer.**

AYES: Trustees Bucaro, Bolen, Von Huben, Belmonte, Shannon, and Ackerman
NAYS: None

MOTION DECLARED CARRIED

3. Fiscal Year 2020/21 (FY21) Budget Approval

Mr. Scalera noted that the shelter-in-place has affected the sales tax numbers. He stated we have a number of grocers that helped level this out. He reiterated the budget was prepared prior to these uncertain times. He asked that the budget be approved with the understanding that we will be coming back to the Board to present any changes that will be made in the upcoming fiscal year as a result of

any reductions in revenue. He noted that he emailed a list of items that staff worked on that identified possible items that could be deferred, or the purchase of certain items postponed, to help us to bridge any gap that we may have as far as a downturn in our revenue numbers.

The Mayor reiterated that this budget process is not optimal. He stated the memo from Mr. Scalera with \$2 million in reductions was a starting point with Department Heads being on board. Once we get to a point in time where we actually have numbers to make some assumptions going forward, it will be a discussion we will have every month to see where we are at and where we are going. He noted this will be a yearlong discussion as to where our budget is at, what our status is, and how we administer it.

Motion by Trustee Bucaro, seconded by Trustee Bolen, to **approve the FY21 Budget as presented and subsequently adjusted as reflected in the schedules.**

AYES: Trustees Bucaro, Bolen, Von Huben, Belmonte, Shannon, and Ackerman
NAYS: None

MOTION DECLARED CARRIED

4. Review and Approval of Multi-Year Uniform Rental Contract/Agreement Extension – Lechner Services Uniform Rental

Mr. Monkemeyer stated that the current contract expires at the end of April and Lechner would extend the contract for an additional 3 years with no increase. They have provided satisfactory service. The costs are outlined in their memo and are about \$7,427.00 per fiscal year. There were no questions.

Motion by Trustee Bucaro, seconded by Trustee Bolen, to **approve the waiving of advertising bids and approve a three (3) year contract extension for uniforms with Lechner Services, 420 Kingston Ct., Mt. Prospect, IL 60056 in a not-to-exceed total amount of \$22,282.29 pursuant its proposal unit pricing.**

AYES: Trustees Bucaro, Bolen, Von Huben, Belmonte, Shannon, and Ackerman
NAYS: None

MOTION DECLARED CARRIED

5. Warrant #2 for the Month of April, 2020 - \$1,845,456.43

Motion by Trustee Bucaro, seconded by Trustee Bolen, to **approve Warrant #2 for the month of April, 2020 in the amount of \$1,845,456.43, as presented.**

AYES: Trustees Bucaro, Bolen, Von Huben, Belmonte, Shannon, and Ackerman
NAYS: None

MOTION DECLARED CARRIED

OTHER BUSINESS

None

MEETING REMINDERS

Tuesday, May 5, 2020 – Planning and Zoning Commission Meeting - *Cancelled*

Monday, May 11, 2020 – Standing Committee of the Whole and Village Board Meetings

ADMINISTRATIVE STAFF REPORTS

1. Village Administrator, P. Scalera

Mr. Scalera noted that he was on a DuPage Managers conference call earlier today in which President Harmon and Minority Leader Durkin were participants. In order to help balance budgets, a number of managers questioned whether the State would reduce the LGDF and both politicians indicated that it was not in the plan.

Mr. Scalera continued that the Village is looking at putting together a Return to Work policy for our employees who are working remotely. Our goal is to try to start bringing them back to the Village even though the Village Hall will remain closed while the shelter-in-place is in effect. There is some ruling today that that the governor cannot extend it. We are fortunate that we have not had any issues with the shelter-in-place and that many have been very cooperative.

2. Assistant Administrator, B. E. Weber

Ms. Weber stated she is working on documents and brochures for Open Enrollment to be done remotely this year. It will be launched in May for June 1st submittal.

3. Village Attorney, M. Castaldo, III

Counselor Castaldo is working with Messrs. Scalera and Gascoigne on the Stratford TIF Redevelopment and will update as work progresses.

4. Director of Public Works, J. Monkemeyer

Mr. Monkemeyer acknowledged the Public Works staff who have been working diligently every day wiping down at the Village Hall, Public Works, Pump Station, and on the vehicles to make all the places safe for everyone. The Mayor expressed his thanks as well.

5. Finance Director, G. L. Szott

Mr. Szott apologized for being late, noting he returned from Police Pension Board meeting. He stated he was working on the 5-year forecast and dealing with the Covid-19 impact on revenues and expenses.

6. Director of Public Safety, F. Giammarese

Director Giammarese commented on a crime update. There was an investigation of a death on the east side of town yesterday. Initially, there was no indication of foul play. After the autopsy today, the death was ruled strangulation, making it a homicide. The victim was 42 and disabled, and the suspect is the uncle and caregiver. The Director noted it is an active case and they are working with Major Crimes to locate the suspect, whose phone records traced him to Lansing, Michigan.

7. Community and Economic Development Director, S. Gascoigne

Mr. Gascoigne is working with the Village Attorney on drafting consent forms for petitioners/applicants for future Planning & Zoning meetings held remotely.

ADJOURNMENT

Motion by Trustee Von Huben, seconded by Trustee Belmonte, to adjourn the meeting of April 27, 2020 at 6:48 p.m. Voice Vote. All Trustees voted AYE.

MOTION DECLARED CARRIED – MEETING ADJOURNED

Respectfully submitted,


Jane E. Michelotti
Village Clerk