

APPROVED 4/24/23 VB mtg.

April 10, 2023  
Meeting Duly Noted  
According to State Statute

**A STANDING COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BLOOMINGDALE HELD ON APRIL 10, 2023, AT THE ROBERT J. HOMOLA MUNICIPAL CENTER 201 SOUTH BLOOMINGDALE ROAD**

**CALL TO ORDER**

The meeting was called to order by Mayor Coladipietro at 6:01 p.m.

**ROLL CALL**

Upon Roll Call by Village Clerk Hager, those in attendance were:

PRESENT: Trustees Belmonte, Bucaro, Shannon, and Von Huben

ABSENT: Trustees Ackerman and Bolen

**QUORUM PRESENT**

**AUDIENCE PARTICIPATION**

There was no one in the audience.

**DISCUSSION ITEMS**

**Finance and Administration**

1. Presentation of the Village of Bloomingdale FY24 Annual Budget

Mr. Scalera began the discussion by thanking all of the department heads, their staff and Ms. Montbriand for their hard work and patience in developing the FY24 budget. This budget contains a \$45.97 M spending plan with \$33.6 M in operating costs and \$12.36 M in capital outlays and debt service payments.

Ms. Montbriand then took over the presentation for the Board. The FY24 budget includes \$45.97 M in spending across all funds. This is a \$108,000 or less than 1% decrease from FY23. It also includes \$41.14 M in revenue recurring across all funds. This is a \$3.49 M or 9% more than the FY23 budget.

Revenues are projected at \$41.1 M for FY24. This number reflects a 9% increase from FY23. This projected revenue includes property taxes (\$3.12 M), a 2% increase in sales tax (\$10.7 M), home rule sales tax (\$3.87 M), a 2% growth in income tax (\$3.39 M), increased revenue from the increase in greens and cart fees at the Golf Course (a 5-7% increase in cart and greens fees) (\$1.41 M), and revenue from the water/sewer fund (\$8.7 M) where a 3% increase is recommended. Fiscal year revenue is expected to support 89% of the proposed spending plan. Other financing sources (advances from the General Fund to the Stratford Mall East TIF for developer incentives and interest payments on the lines of credit as well as the proceeds from an IEPA loan for the North Suncrest Highlands subdivision water main replacement project) will provide 4% of the total revenue (\$2.02 M). The remaining 6% (\$2.81 M) will be provided from accumulated fund balances.

Trustee Ackerman entered the meeting at 6:04 p.m.

Expenses of \$45.9 M include \$33.6 M in operating costs and \$12.36 M in capital outlays and debt service. Personnel costs include salaries, insurance and retirement and was projected to decrease. This was caused by not including the hiring of a Village Engineer in the FY24 budget. It has since been determined that the position will be filled but it should not adversely impact the budget. It also includes a COLA increase of 2.5% and an average merit increase of 3.9% that has not yet been approved. It also includes the hiring of a planner in the Zoning and Development division, three

police officers and a full complement of temporary, seasonal, summer workers. Maintenance items include the replacement of the Police Department boiler and the addition of a pneumatic building automation control system as well as replacement of carpet in the Police Department and updates to the training room, conference rooms, records room and aid rooms. The budget also includes \$9.32 M in capital outlay projects budgeted at the golf course and public works as well as the water main replacement in North Suncrest Highlands and the small water meter replacement program. There are also \$3.04 M in interest payments on the Stratford lines of credit and repayment of the IEPA loan for Phase 2B of the Water Reclamation Facility Project.

Ms. Montbriand went on to present a summary of the FY24 Fund Balances. The budget anticipates using \$2.81 M of the accumulated fund balances. Of the 20 funds only five are projected to perform under budget for the fiscal year FY24. Those five funds are: Community Relations and Events Fund, Capital Equipment Replacement (CERF), The East Lake Street TIF, the Stratford Mall East TIF, and the Golf Course. The General Fund is projected to be over its target. Overall, the Village is in a good financial position.

## 2. Presentation of the Water & Sewer Fund 5 Year Forecasts

Ms. Montbriand presented the Water and Sewer 5-year forecast. The fund has four objectives: operate with a net income of \$200,000 before depreciation; follow a "cash" financing approach for capital projects; maintain an operating reserve equal to 25% of total operating expenses; and maintain a 1:1 ration of functional rates to functional operating expenses. This fund has outperformed the budget for the last five years due to unfilled personnel positions.

Mayor Coladipietro asked if the hiring of these unfilled water positions could be extrapolated out for the next five years to see the effect. Mr. Scalera noted that that would be done.

Ms. Montbriand noted that the DuPage Water Commission (DWC) is seeing a \$0.21 increase from the City of Chicago which is being passed on to the Village and other members. The Village will add another \$0.02 to that increase in order to account for leakage in the system. This \$0.23 increase will be brought to the Board at a later date.

This proposed operating budget will meet all four objectives. However, most objectives will need to be evaluated in FY24 as projected results from operations for FY24-FY28 show that these objectives may not be met. Expenses may be less in the next five years, however, the loss may not be as significant as currently being projected.

Mayor Coladipietro asked if the payment to the Cooper's Hawk development project is included in the FY24 budget. Ms. Montbriand noted that it has been made (in FY23) but is reflected in the FY24 budget.

## 3. Discussion of Community Grant for Bloomingdale Lightning FC (BLFC)

Mr. Scalera reported that the FY23 budget included \$25,000 for community grants. Bloomingdale Lightning is a travel soccer team which has applied for a \$5,000 grant. This grant would be used to perform a study on converting two of the grass fields at Springfield Park into turf fields. This would allow for greater use following rain events and would lower maintenance costs and wear on the field surfaces. After evaluation the organization would work with the Park District on next steps. The request does meet the grant requirements and staff recommends approval.

### **Planning, Zoning and Environmental Concerns**

#### 1. Discussion of Ordinance Amending Village Code allowing Microblading

Mr. Gascoigne reported that the Village has received requests from several salons to allow microblading. He provided some research on microblading to the Board. It is a form of tattooing where semi-permanent eyebrows are applied. Most times it is provided as part of a salon's services. Mr. Gascoigne also contacted several Villages to determine how it was handled in their Village. Most times it was allowed as part of a salon business but if it was added as a stand-alone business it was considered tattooing. Information was also provided to the Board on microblading. It is not a permanent solution and requires touchups.

Trustee Von Huben asked if a salon that performed this would be required to move to a district where tattooing was permitted. Mayor Coladipietro asked if it is considered tattooing in Bloomingdale or by the State of Illinois. Mr. Gascoigne noted that in order to perform microblading a person has to get licensed and there are Health Department regulations. It is considered cosmetic versus art and any risks are less as it is not as deep as a tattoo. This process is sometimes used with cancer patients and in some cases considered medical.

Mr. Gascoigne and Attorney Castaldo will do additional research on the subject.

#### 2. Discussion of an Extension of Approvals for the Old Town Pointe Townhouse Project

Mr. Gascoigne noted that the permits for this project have expired. As was noted with a similar project recently due to issues with labor, cost of materials, supply chain issues, etc. it is necessary for the developer to request an extension. They also lost their company president. They are requesting an extension of 18 months with the same approvals.

There were no objections.

### **Public Safety**

#### 1. Discussion of Village Code Amendment for Vaping/Cannabis/Nicotine use by Minors

Mr. Scalera reported that due to the legalization of cannabis this discussion is designed to align the Village code with the cannabis code, the use of these products by those under 21 years of age, and sale and distribution of tobacco products including those containing THC.

Mr. Giammarese explained further that this is aimed at products that contain THC which is illegal and not regulated. The proposed change to the Village code would strengthen the Village Code and assist law enforcement with code enforcement. This could be considered a business license regulation violation if a business is selling products containing THC.

Trustee Ackerman asked if businesses would be notified prior to this change. Do we need to give businesses who are selling tobacco products notice? Mr. Scalera noted that there is a 30-day notice.

Trustee Von Huben noted that information could be sent with the business license renewals in May.

### **Facilities, Infrastructure**

#### 1. Discussion of Atlas Copco Blowers/Five Year Maintenance Service Agreement

Mr. Monkmeyer noted that the Water Reclamation Facility (WRF) contains three blowers. The blowers provide oxygen to both the aeration and the digesters and enable the bacteria to break down

the biosolids. These blowers were replaced five years ago which quickly had issues. Atlas Copco purchased HSI and replaced all three blowers and provided a five-year maintenance agreement. This agreement will expire April 30, 2023.

The FY24 budget has \$75,000 allocated for this. The proposed agreement would be for a total of \$375,433.35 for five years (\$75,086.67 per year) and would run from May 2023 – May 2028.

Public Works recommends approval of this agreement.

**Information**

None

**ADMINISTRATIVE STAFF REPORTS:**

Village Administrator, P. Scalera

No Report

Assistant Village Administrator/HR Director, K. Buggy

No Report

Village Attorney, M. Castaldo, Sr.

No report

Director of Public Works, J. Monkemeyer

Mr. Monkemeyer reported that work has begun on replacement of the Police Department elevator. When it was attempted to remove the existing cylinder, the casing cracked and a new one will be needed. This was anticipated which is why a contingency was also approved for this project.

The Department has also been notified that the small water meters for the small water meter replacement project may begin as early as June.

Interim Director of Finance, T. Montbriand

Ms. Montbriand reported that staff is close to hiring an assistant Finance Director. A decision may be made by the end of next week.

Director of Public Safety, F. Giammarese

Director Giammarese reported that a job offer was given to an officer as a lateral move from Elgin. This officer will begin on May 1.

He also reported that officers have been dealing with attempted street takeovers. One was attempted at Costco, at Bloomingdale Court and at Lake Street and Bloomingdale Road. The Flock cameras have been very helpful in these investigations.

And new squad cars have begun to arrive and will be seen on the streets. These are the new Dodge Durangos.

Director of Community and Economic Development

No Report

**OTHER BUSINESS**

1. Update related to Stratford Square Mall Property

Mr. Scalera reported that a revised site plan for the Stratford Square Project is being prepared. The next step will be to present it to the public. The architect is putting together a 3-D plan of the area.

2. Update related to Village Open Space (former Indian Lakes Golf Course)

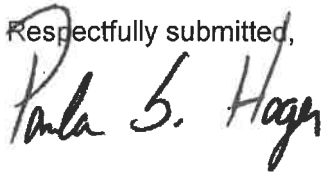
Mr. Scalera reported that a new routing map for the golf course was given to the Board. He would like comments on the new map.

**ADJOURNMENT:**

**Motion** by Trustee Von Huben, seconded by Trustee Bucaro to adjourn the meeting of April 10, 2023 at 6:40 p.m. Voice Vote All Trustees voted AYE.

**MOTION DECLARED CARRIED – MEETING ADJOURNED**

Respectfully submitted,



Pamela S. Hager  
Village Clerk  
Psh