

**APPROVED**

@ 3/23/20 UB mtg.

**MINUTES OF A STANDING COMMITTEE OF THE WHOLE MEETING OF THE PRESIDENT  
AND BOARD OF TRUSTEES OF THE VILLAGE OF BLOOMINGDALE HELD ON  
MARCH 9, 2020 AT THE ROBERT J. HOMOLA MUNICIPAL CENTER  
201 SOUTH BLOOMINGDALE ROAD, BLOOMINGDALE, ILLINOIS, DUPAGE COUNTY**

**PROOF OF POSTING**

The meeting was duly posted according to State Statute.

**CALL TO ORDER**

The Standing Committee of the Whole Meeting of March 9, 2020 was called to order by Mayor Coladipietro at 6:00 p.m.

**ROLL CALL**

Upon Roll Call by the Village Clerk, those in attendance were:

**PRESENT:** Mayor Coladipietro, Trustees Ackerman, Bolen, Belmonte, Shannon, and Von Huben  
**ABSENT:** Trustee Bucaro (*arrived at 6:02 p.m.*)

**QUORUM PRESENT**

**AUDIENCE PARTICIPATION**

For the record, there was no public present.

**DISCUSSION ITEMS**

**A) Finance and Administration**

- 1) Presentation of proposed FY21 Budget for Administration, Finance and Police departments

Mr. Scalera began with an overview of the FY21 budget.

*Added to the Roll: Trustee Bucaro arrived at 6:02 p.m.*

*Finance*

He stated the FY21 budget is comprised of a \$45.46 million spending plan, including \$29.59 million in operating costs, and \$15.87 million in capital outlays and debt service. The total spending plan represents \$67,510 or less than 1% over last year's budget. The total revenue chart listed on page 13 in the packet and supports \$36.4 million of the spending plan.

He noted 34% of the revenues come from retail base. E-commerce is having an effect on the brick and mortar. To help stimulate the economy, the Board implemented the Stratford Square Mall TIF in 2019, similar to the efforts of the East Lake Street TIF. The telecom tax was implemented in 2010 and it was the goal of the Board to eliminate this tax and it is in the budget this year. It is estimated to save the average household approximately \$60-90 each year.

Mr. Scalera continued that the Village ensures a high standard of service to the community. The FY21 budget includes 129.61 full-time equivalent employees in 45 different positions held by 150 individuals at a cost of \$17.3 million compared to \$16.8 million last year. The Village participates in the IMRF plan and it is 83% funded vs. 94% from the prior year, due in part to the actuarial assumptions related to the actual investment returns. The Police Pension fund went up from 56 to 58%. He noted we are optimistic with the consolidation of downstate pension plans.

Continuing on page 18 the total fund balances of \$21.87 million represents \$1.81 million decrease from the prior year. He noted the Springbrook TIF will be providing \$1.18 million in costs related with that Lake Street project. He stated the funds that are short are the Capital Equipment Replacement Fund (CERF), which has had considerable demand in recent years, primarily due to equipment we

are catching up on, and the other two are East Lake Street TIF and Stratford Square TIF which need the start-up money and it was pointed out that those monies will be wholly paid back.

Mr. Scalera continued with the Golf Course Fund and noted that the weather had much to do with that last year. He stated the economy is doing better and there is a renewed interest in golf. The Village is monitoring the Golf Course and he is confident it can turn around.

Next, he stated the General and W&S Funds are the two largest and primary operating funds. The General Fund maintains a 25% target balance and relates to a \$4.8 million balance. This has a projected fund balance of \$7.03 million which is 46% greater than the desired goal.

He noted in FY21, the Home Rule Sales Tax (HRST) funded \$21.6 million of the costs related to the Lake Street project. A list of the projects can be found on page 20 of the packet. In this one, the fund balance exceeds the target level, and the Village's long term financial planning indicates that the fund balance will grow in excess of \$5.32 million by FY25, if there aren't any unforeseen projects not included. The Mayor questioned this projection and asked which projects were contemplated. Mr. Szott answered that it included the Village Hall renovation, Public Works renovation, Indian Lakes Open Space, grid screening & filter upgrade, and some additional projects. It was noted that we had financial flexibility to do some projects without compromising the fund balance, with the fund balance potentially increasing in that period of time. He also noted that those projects contemplate issuing debt and repaying that debt with HRST with variations.

Mr. Szott fielded questions from the Board regarding the CERF fund, deferred number of purchases, and catching up on them in the next 5 or 10 years. The Mayor noted that Springfield may be targeting fund balances in the future and we may need to watch closely how these monies are implemented.

Mr. Szott continued that the water rates will not increase; however, at the next SCOW, they will recommend that sewer rates be increased.

Lastly, Mr. Scalera acknowledged the Village and staff for being recognized by the GFOA for the Distinguished Budget Presentation Award the 7<sup>th</sup> year in a row.

#### *Administration*

Ms. Weber continued with Administration Department beginning on page 69 and noted it was down by 4%, due to redevelopment of Indian Lakes not going forward. The total budget is \$3.39 million. She listed the various activities: Septemberfest, Old Town Brew N BBQ, Fireworks Display, and Holiday Tree Lighting. Intergovernmental relations and initiatives total a little over \$81,000 and include the Library, Park District, Township mosquito control, Character Counts, DuPage Children's Center, and Senior Citizens Council.

The Administration Division has a 1% increase from last year. The HR Division has a 17% decrease primarily due to the elimination of wellness assessments, reducing administrative costs of flu shots, and few less employees receiving service awards.

She continued with the employee insurance benefits, dental plans, and bringing on a vision plan, which will be employee paid. She noted the costs of the plans and stated changes in the plans are currently being made. She noted there were no changes to the opt-out benefits. Ms. Weber noted that the budget included competitive compensation for non-represented and represented employees in the three (3) collective bargaining units covering the Village, as noted on page 75.

On page 76, she noted the liability insurance with IRMA had a 6% decrease from FY20, primarily attributable to favorable claims, and a strong investment portfolio. She stated they continued to have the \$10,000 deductible.

Mr. Sean Gascoigne continued with Economic Development, beginning on page 77, and stated the budget had a 4% increase over last year. He reviewed various cases they worked with including the 1 of 3 residents on Circle Avenue that proceeded with water and sewer hook-up to Village and new signage on Stratford Drive. New businesses coming to the Village include Raising Cane's and Kiddie Academy, and noted there will be several formal reviews.

Ms. Weber stated that on page 84 that the Septemberfest Commission has a 4% increase, due to an increase in the number of scholarships being awarded. The Old Town Brew N BBQ will move forward this year with a budget of \$18,990. A new Public Art event will have Adirondack chairs decorated and placed throughout the Village. Lastly, the Almanac's budget is \$88,020, is published bi-monthly, and has a 1% increase. She stated that there will be discussions with the Library and Park District to contribute more with costs related to publishing the Almanac.

Mr. Szott thanked the Village Board for their direction, input, and cooperation. He stated the Finance Department remains diligent with the FY21 budget process which started last September and will end in June with the Appropriations Ordinance; begun the FY20 annual audit planning process which will go through to November; and continue to implement an upgrade to the financial software over the next 6 months.

#### *Police Department*

Director Giammarese acknowledged his appreciation to his staff, the Finance Department, and Administration for their assistance with the budget.

He began on page 83 with the Board of Fire and Police Commissioners noting the potential for a new police test. He stated some of those costs are for that and other miscellaneous expenses. The total budget for the Police Department is over \$10 million, most of which is for Operations, as noted on page 88. He stated there are 61 full-time and part-time employees, which include sworn and non-sworn employees.

Director gave background information on staffing. Currently, the Department has one (1) Deputy Chief and the Director would like to go back to two (2) Deputy Chiefs, Operation and Administration, as the Department had back in 2015. Discussion ensued and the Mayor stated he was in favor of reinstating the position, but would like to review the description of the responsibilities of the position.

Director Giammarese commented on: Human Relations being main focus; Community Relations; Rx Box; Bloomingdale Township Mental Health grant; K-9 unit nearing the end of career; Records Management System; and purchase of 7 new tasers. He noted that District 93 would like a full-time School Resource Officer at Stratford Jr. High and he is evaluating that position.

In the Operations Division on page 97, Director Giammarese stated that the budget included the cost of \$22,500 for 4 more in-car video cameras. This would bring the total up to 10 and we have a fleet of 15.

Continuing on page 98, he noted he would like to have a Village-wide camera system in the Village. However, the Automated License Plate Reader (ALPR) is a system that has a benefit where there is a large amount of vehicular traffic and retail stores. This (ALPR) automated fixed license reader would be placed on Army Trail Road because of the many retail businesses located there.

He discussed the implementation for a drone unit and how monies were set aside and/or donated from prior years. He noted that there will be four (4) vehicle replacements this fiscal year and stated the cars have over 100,000 miles. Another request is for a UTV to be used for special events. The cost is \$21,450. He fielded questions and noted this past 4<sup>th</sup> of July, we used Roselle's and Villa Park's UTV's.

Lastly, he would like to re-start the Senior Volunteer Program. It is not so much the cost as it is the time. He then asked if there were any questions or concerns.

Mr. Scalera stated next meeting will be Public Works & Engineering. Mr. Szott asked if there were any further questions on the budget to please let him know.

The Mayor requested that he would like to see what the CERF fund would look like in 10 years.

#### 2) Discussion of Refuse Collection Contract RFP

Ms. Weber reviewed a draft RFP that she will send out scavengers in the DuPage County area. She noted that the current contract will expire on March 1, 2021. The contract will be for 5 years with a renewal for an additional 5 years, with a 12-month notice if they do not renew. Some of the enhancements the RFP includes but not limited to:

1. No Friday pick-up, incorporate into Wednesday/Thursday or Tuesday
2. Pick up from 7:00 a.m. – 6:00 p.m.
3. Yard Waste Collection Cart – 35, 65, or 95 gallon size. Also include food scraps, compostable items
4. Electronics Collection
5. Household Hazardous Waste Collection
6. Rates
  - a. 20% discount for seniors
  - b. 10% central billing discount for townhomes
7. Municipal Properties
  - a. Public waste receptacles
  - b. 20-40 roll-off containers
8. Vacation Hold Service for a period of no less than 4 full consecutive weeks
9. Refunds at Time of Cancellation of prorated, unused portion of balance

Ms. Weber fielded questioned from the Board. She noted the proposal will be sent to Flood Brothers, Republic Services, S.B.C. Waste Solutions, Lakeshore Recycling Systems, and Waste Management. The RFP is due June 1, 2020.

#### INFORMATION

None

#### MEETING REMINDERS

Tuesday, March 18, 2020 – Planning and Zoning Commission Meeting - CANCELLED  
Monday, March 23, 2020 – Standing Committee of the Whole and Village Board Meetings

#### COMMUNITY EVENT REMINDERS

**Multi-Chamber St. Patty's Day Luncheon:** Tuesday, March 17, 2020 from 11:30am – 1:15pm  
**Sexual Harassment Law Presentation by Michael D. Hovde**  
**Bloomingtondale Golf Club**  
**181 Glen Ellyn Road**

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***Neighborhood Watch Meeting: Wednesday, March 18, 2020 from 7:00p – 9:00p***  
***Open Forum with Village Officials***  
*Village Hall Council Room*

**OTHER BUSINESS**

None

**ADJOURNMENT**

**Motion** by Trustee Bolen, seconded by Trustee Ackerman, to adjourn the meeting of March 9, 2020 at 7:09 p.m. All Trustees present voted **AYE**.

**MOTION DECLARED CARRIED – MEETING ADJOURNED**

Respectfully submitted,



Jane E. Michelotti  
Village Clerk

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