

**APPROVED**

4/25/2016 VB mtg

**MINUTES OF A STANDING COMMITTEE OF THE WHOLE OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BLOOMINGDALE HELD ON APRIL 18, 2016 AT THE ROBERT J. HOMOLA MUNICIPAL CENTER 201 SOUTH BLOOMINGDALE ROAD, BLOOMINGDALE, ILLINOIS, DUPAGE COUNTY**

**PROOF OF POSTING**

The meeting was duly posted according to State Statute.

**CALL TO ORDER**

The Standing Committee of the Whole Meeting of April 18, 2016 was called to order by Village President Coladipietro at 7:00 p.m.

**ROLL CALL**

Upon Roll Call by the Village Clerk, those in attendance were:

PRESENT: Mayor Coladipietro, Trustees Bolen, Bucaro, Ackerman, Belmonte, Hovde, and Von Huben

ABSENT: None

**QUORUM PRESENT**

**ADMINISTRATIVE STAFF PRESENT**

Village Administrator, P. Scalera

Assistant Village Administrator, B. Weber

Finance Director, G. Szott

Director of Village Services, M. D. Marchi, P.E.

Chief of Police, F. Giammarese

Community & Economic Development Coordinator, S. Gascoigne

Information Systems Manager, M. Garrison

**AUDIENCE PARTICIPATION**

**Motion** by Trustee Von Huben, seconded by Trustee Hovde, **to open the floor to the public.** All Trustees present voted **AYE**.

**MOTION DECLARED CARRIED**

Mr. Robert Grilli, 107 S. Prairie Avenue, addressed the Board regarding an easement fence common to his property. He stated he installed a vinyl fence in 2014 on his property at a cost of \$10,000 but the easement fence belonged to the Village. He noted that the Village replaced rotting wood with 8 foot anchors on both sides of this fence and commented that these repairs by the Village were pretty bad. Photos were shown to the Board.

The Mayor thanked Mr. Grilli, and requested that Mr. Scalera and Mr. Marchi meet with Mr. Grilli to work on this for a resolution.

**Motion** by Trustee Hovde, seconded by Trustee Bolen, **to close the floor to the public.** All Trustees present voted **AYE**.

**MOTION DECLARED CARRIED**

**DISCUSSION ITEMS**

A. Planning, Zoning & Environmental Concerns

1) Text Amendment – Electronic Monument Sign

Mr. Gascoigne stated that discussions on this have been twofold: the language in the text; and to find out the type of product the Village is interested in. Discussion ensued regarding the number of lines, the amount of text (10 lines, 3 lines, etc.), the size of the text and the frequency in which the display changes currently noted at 20 seconds. It was questioned if there is a

standard for highways and/or regulation on the time frame, which was not known. Mr. Gascoigne will follow-up with the school and park district for their input on the 20 second display changes and feedback on any other concerns they may have.

Mr. Gascoigne stated that he would get with our attorney regarding specific language in the ordinance for future amendments to this text. It was noted the three (3) governmental agencies to use electronic signs would be the Village, the School District, and the Park District. It was the consensus of the Board that changes made to the text be done at the Board level rather than going to the P&Z Commission for changes, and then back to the Board for approval. Further discussion included hours of operation, flexibility in brightness if in proximity of residential homes, and the size of the signs.

With regard to the sign for the Village, higher resolutions were discussed, sharper photos with more pixels, new 8mm signs vs. current 6mm signs, and having other vendors bring sample displays for the Board to review and consider.

Since more input is being sought from the School District and Park District, further discussion on this topic is needed.

2) Building B (270 Madsen) and Building C (255 Madsen) in the Bloomingdale Corporate Center

Mr. Gascoigne gave background information on the above mentioned buildings. He noted that the petitioners were present to answer questions. His slide presentation showed Building B (270 Madsen), Building C (255 Madsen), and Building A (260 Madsen, which was approved last year). He began with 255 Madsen and stated the building materials and construction are essentially the same as 260 Madsen. He gave background information on both of the buildings, acreage, square footage, and number of parking spaces (with potential to allow for additional spaces). Building C (255 Madsen) would repeal a 2014 ordinance, which was never built.

Mr. Gascoigne noted that a neighbor did have a concern with the hours of operation and the applicant agreed to the request, which was no idling of trucks from 10:00 p.m. to 6:00 a.m.

He stated the materials for 255 and 270 Madsen are essentially the same. He reviewed the Findings of Fact for both of these properties. He reviewed other waivers which included setbacks, parking lot illumination, the number of parking spaces needed for light industrial use (depending upon the tenant), and the spaces needed for expansion. He commented on the parking lot setback for 270 Madsen. In order to have emergency vehicle turn-around requested by the Fire District between 260 and 270 Madsen, the P&Z Commission allowed the applicant to reduce the size of the landscape islands in order to accommodate the loss of parking spaces for the emergency access.

Mr. Gascoigne reviewed elevations, landscaping plans, and site plans and noted that the Planning & Zoning Commission had no objections. It was questioned if there was a tenant and answered the applicant was waiting for approvals.

Mr. Scalera stated if there were no objections, this would be placed on the agenda along with the ordinance at the April 25 Board meeting.

B. Finance and Administration

1) FY 17 Proposed Budget and CIP

a. Budget Revisions – Outstanding Matters

Mr. Scalera stated the FY17 budget process began last September and after discussion tonight, staff will prepare the final budget for approval at the April 25 meeting. He noted that changes in the CIP plan decreased the amount by \$177,095, primarily due to the transferring of vehicles from one fund to another fund, removing the weather warning siren project which was already done this year, a lift station improvement project that was determined to be a duplicate project, and the evaluation, modification, and timing of other projects.

Mr. Scalera stated that as a result of items identified in an analysis audit completed by Information Systems, an increased revision of \$39,195 is included in the budget. He stated this is a very important and critical item needed.

Also as part of reviewing the budget process, the Mayor had removed certain items from the budget for the Board to consider placing back into the budget: 1) the salt dome at the Public Works facility to increase capacity; 2) replacing the steps at the annex building with a ramp; 3) replacing the gate at the Public Works facility; and, 4) money to complete a review of the feasibility study adding cell tower nodes.

- 1) With regard to the salt dome, it was suggested by Mr. Marchi to look at purchasing the adjacent property to expand the salt dome. Mr. Scalera stated we reached out to the property owner and the property owner stated that when they were ready to sell, they will let the Village know first to negotiate a purchase price and work with the Village prior to placing the property on the market. As a result, staff is recommending that this item be deferred. Cost approximately \$230,000.
- 2) With regard to the ramp between the office and the annex, Mr. Scalera is also recommending that this be deferred, as the annex space is being looked at for future use and this could be done at that time.
- 3) With regard to the gate at the Public Works facility, Mr. Scalera stated the gate is at a point where it needs to be replaced. Staff recommends that the gate be moved from current location to the front of the fueling station, with only appropriate personnel having access via key fob after hours and for security reasons. Cost approximately \$30,000.
- 4) With regard to the feasibility study for the antenna nodes, Mr. Scalera sought feedback from the Board for this \$5,000 study.

The Board reviewed the items and consensus was to move forward with the gate (item #3). However, the feasibility study was questioned and its purpose was discussed. The Mayor suggested that the vendor for the feasibility study give a presentation to the Board before further consideration. Board consensus was to hold off on this study.

The telecommunication tax was also discussed and noted that it was included in the budget. Mr. Scalera asked if there were any other questions with regard to the CIP changes. There were none.

C. Committee of the Whole

1) Disposal Ordinance – Office Equipment, Vehicle and Golf Course Equipment

Mr. Scalera recommended the disposal of items no longer needed or replaced. He noted the office equipment items were part of the clearing out of items in the annex space. Since there were no objections, he noted this ordinance will be placed on the agenda next week.

D. Other Business

None

**INFORMATION**

None

**COMMENTS FROM THE PUBLIC (AGENDA ITEMS ONLY)**

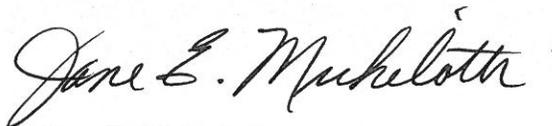
For the record, there was no audience present.

**ADJOURNMENT**

**Motion** by Trustee Bucaro, seconded by Trustee Von Huben, to adjourn the meeting of April 18, 2016 at 7:50 p.m. All Trustees present voted **AYE**.

**MOTION DECLARED CARRIED – MEETING ADJOURNED**

Respectfully submitted,



Jane E. Michelotti  
Village Clerk

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