

APPROVED

VB mtg 3/28/2016

March 14, 2016
Meeting Duly Noticed
According to Statute

MINUTES OF A VILLAGE BOARD AND STANDING COMMITTEE OF THE WHOLE MEETING OF THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF BLOOMINGDALE HELD ON MARCH 14, 2016 AT THE ROBERT J. HOMOLA MUNICIPAL CENTER 201 SOUTH BLOOMINGDALE ROAD, BLOOMINGDALE, ILLINOIS, DUPAGE COUNTY

CALL TO ORDER

The meeting was called to order by Village President Coladipietro at 7:02 p.m.

ROLL CALL

Upon Roll Call by the Village Clerk, those in attendance were:

PRESENT: Mayor Coladipietro, Trustees Belmonte, Von Huben, Hovde, Ackerman, Bolen, and Bucaro

ABSENT: None

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

AUDIENCE PARTICIPATION

Motion by Trustee Bolen, seconded by Trustee Hovde, to open the floor to the public. All Trustees present voted **AYE**.

MOTION DECLARED CARRIED

No one came forward.

Motion by Trustee Bolen, seconded by Trustee Von Huben, to close the floor to the public. All Trustees present voted **AYE**.

MOTION DECLARED CARRIED

APPROVAL OF AGENDA

Motion by Trustee Ackerman, seconded by Trustee Bucaro, to approve the agenda for the **March 14, 2016 Village Board and Standing Committee of the Whole Meeting**. All Trustees present voted **AYE**.

MOTION DECLARED CARRIED

APPROVAL OF MINUTES

Motion by Trustee Hovde, seconded by Trustee Von Huben, to approve the minutes of the **February 22, 2016 Village Board and Standing Committee of the Whole Meeting**

AYES: Trustees Hovde, Von Huben, Belmonte, Ackerman, and Bucaro

NAYS: None

ABSTAIN: Trustee Bolen

MOTION DECLARED CARRIED

Motion by Trustee Von Huben, seconded by Trustee Bolen, to approve the minutes of the **March 7, 2016 Standing Committee of the Whole Meeting**

AYES: Trustees Von Huben, Bolen, Belmonte, Ackerman, and Bucaro

NAYS: None

ABSTAIN: Trustee Hovde

MOTION DECLARED CARRIED

PRESENTATION OF ITEMS FROM CONSENT AGENDA

The Village Clerk read aloud the items to be placed on the Consent Agenda.

CONSENT AGENDA

Planning, Zoning and Environmental Concerns

1. To pass **Ordinance No. 2016-13: AN ORDINANCE AMENDING THE BLOOMINGDALE VILLAGE CODE, AS AMENDED, TITLE 10 (BUILDING AND DEVELOPMENT); CHAPTER 2 (BUILDING CODE) TO ADOPT THE 2015 INTERNATIONAL BUILDING CODE WITH LOCAL AMENDMENTS, CHAPTER 3 (RESIDENTIAL BUILDING CODE) TO ADOPT THE 2015 INTERNATIONAL RESIDENTIAL CODE WITH LOCAL AMENDMENTS, CHAPTER 4 (ELECTRICAL CODE) TO ADOPT THE 2014 NATIONAL ELECTRICAL CODE WITH LOCAL AMENDMENTS, CHAPTER 6 (MECHANICAL CODE) TO ADOPT THE 2015 INTERNATIONAL MECHANICAL CODE WITH LOCAL AMENDMENTS, CHAPTER 7 (FUEL GAS CODE) TO ADOPT THE 2015 INTERNATIONAL FUEL GAS CODE WITH LOCAL AMENDMENTS, CHAPTER 8 (ENERGY CONSERVATION CODE) TO ADOPT THE ILLINOIS ENERGY CONSERVATION CODE, CHAPTER 9 (PROPERTY MAINTENANCE CODE) TO ADOPT THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE WITH LOCAL AMENDMENTS, CHAPTER 10 (FIRE PREVENTION CODE) TO ADOPT THE 2015 INTERNATIONAL FIRE PREVENTION CODE WITH LOCAL AMENDMENTS, CHAPTER 11 (POOL CODE) TO ADOPT THE 2015 INTERNATIONAL SWIMMING POOL AND SPA CODE WITH LOCAL AMENDMENTS, AND AMENDING TITLE 9 (WATER AND SEWER) WITHIN THE VILLAGE OF BLOOMINGDALE** and to waive the reading thereof and second consideration.

Traffic and Streets

1. To **approve the purchase order to MEADE ELECTRIC COMPANY, INC.** in the amount of \$23,237.56 for street light outages, repairs and light pole removals during November, December, 2015 and January, 2016.
2. To **approve the purchase of a 2017 Peterbilt Cab and Chassis Model #348 with build out by Monroe Truck Center (2½ Ton Dump Truck)** under the 2016 Lake County Joint Purchase Agreement #15015 in the amount of \$160,771.91 as outlined in the memo from the Director, Assistant Director of Village Services, Street Maintenance Supervisor and Utilities Distribution Supervisor dated February 23, 2016.
3. To **approve the purchase of a 2017 Peterbilt Cab and Chassis Model #348 with build out by Monroe Truck Center (2½ Ton Dump Truck and Toolboxes)** under the 2016 Lake County Joint Purchase Agreement #15015 in the amount of \$163,990.91 as outlined in the memo from the Director, Assistant Director of Village Services and Street Maintenance Supervisor and Utilities Distribution Supervisor dated February 23, 2016.
4. To adopt **Ordinance No. 2016-14: AN ORDINANCE AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF BLOOMINGDALE BY AN "ON-LINE" AUCTION SERVICE (Vehicle #297)** and to waive the reading thereof and second consideration

ACTION ON CONSENT AGENDA

Motion by Trustee Von Huben, seconded by Trustee Bolen, to **establish and place items presented on Consent Agenda.**

AYES: Trustees Von Huben, Bolen, Hovde, Belmonte, Ackerman, and Bucaro
NAYS: None

MOTION DECLARED CARRIED

Motion by Trustee Bolen, seconded by Trustee Ackerman, to **approve items on Consent Agenda as presented.**

AYES: Trustees Bolen, Ackerman, Belmonte, Von Huben, Hovde, and Bucaro
NAYS: None

MOTION DECLARED CARRIED

DISCUSSION ITEMS

PLANNING, ZONING AND ENVIRONMENTAL CONCERNS - Trustee Hovde

1. Indian Lakes Open Space Improvements – Signature Design Group
Mr. Marchi stated that Mr. Greg Sagen from Signature Design Group was present to answer any questions from the Board. He stated that this was discussed at the SCOW meeting last week and approval was recommended. Trustee Hovde questioned the design phase going to bid in 2017 and it was answered that it was better to get bids in winter for work to be done in the summer. There were no further questions.

Motion by Trustee Hovde, seconded by Trustee Von Huben, to **accept the Final Design and Engineering Proposal No. S.26002 dated February 12, 2016 from Signature Design Group, 132 N. Washington Street, Suite A, Naperville, IL 60540 for professional services to complete the final design engineering for the Indian Lakes Open Space Improvements and to prepare plans and specifications to enable the Village to bid said project as outlined in the memo from the Director of Village Services dated February 29, 2016.**

AYES: Trustees Hovde, Von Huben, Belmonte, Ackerman, Bolen, and Bucaro
NAYS: None

MOTION DECLARED CARRIED

TRAFFIC & STREETS - Trustee Belmonte

1. FY 17 Ready Mix Concrete “Spot Market” Procurement
Mr. Marchi noted that the spot market procurement was the most cost effective way for this procedure. He noted that this was also part of the Procurement Code.

Motion by Trustee Belmonte, seconded by Trustee Bolen, to **authorize the expenditure of the not-to-exceed FY17 budgeted amount of \$46,425.00 for the purchase of ready-mix concrete materials using “spot market” procurement procedures** as outlined in the memo from the Director, Assistant Director of Village Services and Street Maintenance Supervisor dated March 8, 2016.

AYES: Trustees Belmonte, Bolen, Von Huben, Hovde, Ackerman, and Bucaro
NAYS: None

MOTION DECLARED CARRIED

FINANCE & ADMINISTRATION - Trustee Bolen

1. **Warrant #1 for the Month of March, 2016 - \$1,151,179.74**

Motion by Trustee Bolen, seconded by Trustee Ackerman, to **approve Warrant #1 for the Month of March, 2016 in the amount of \$1,151,179.74, as presented.**

AYES: Trustees Bolen, Ackerman, Belmonte, Von Huben, Hovde, and Bucaro
NAYS: None

MOTION DECLARED CARRIED

2. Presentation of the Proposed FY 17 Budget

Mr. Scalera began that this was the first meeting for the proposed FY17 Budget. He thanked Mr. Szott and his staff, the Department Heads for their input, and the Board as we move forward.

Mr. Szott thanked all his staff, the Mayor for his guidance, and in particular, Mr. John Spikes on the Budget, and Mr. Allen Altic on the Capital Improvement Plan (CIP). He continued that the FY17 budget is \$37.5 million. It was decreased by \$95,000 or 1%. He stated the revenue is expected to be \$35 million and the remaining \$2.5 million will come from accumulated savings over the years, monies in reserves that will be like a dividend to the residents and community.

He commented that there is a 2% increase in revenues from sales tax, property tax, and TIFs, and that expenses decreased. There was an increase in residential and business development due to an improving economy. He also stated the budget does not include anticipated revenue from Mariano's as there would not be an impact until late in the 2017 fiscal year. He stated the biggest redevelopment project is Old Town at a cost of \$3 million, and it will be split between two (2) fiscal years. He noted that the Village will maintain its same level of service with approximately the same number of employees. However, he stated an additional employee will be included in the Water & Sewer Fund, noting this was a position not filled in FY16 but the position is needed and was included in the FY17 budget.

He reviewed the fund balances as noted on page 18 of the proposed FY17 budget. He explained the negative balance, noted no rate increase in the Water & Sewer Fund, the continuance of the abatement program and debt service, and cash payment for the Old Town project decreasing the fund balance. He stated another decrease in the General Fund balance is the Lake Street light pole replacements. It was also noted that the Village's fund balance reserves were at 40%, exceeding the 25% target balance. As a result, the General Fund had a surplus of \$58,000, and he could not recall that ever happening before.

He continued noting that page 20 had a graph of the 5-year history of the General Fund balance and we had outperformed our budget, meaning we brought in more than we spend. He noted that the Home Rule Sales Tax (HRST) is a part of our revenue and included funding the Old Town Redevelopment and the Indian Lakes Open Space projects, as well as other projects.

Mr. Szott stated that pages 27-31 were governmental accounting focused on funds, and page 32 included the timeline schedule, with eventual wrap-up in July. He noted page 35 included the revenues by category. He commented that there would be no new taxes; in fact, the Telecommunication tax, if approved, would be decreased in FY17 from 5% to 3%, with an eventual elimination in the future. He stated revenues were from the property tax increasing \$180,000 due to the additional contributions required in the Police Pension Fund. He noted this was the first time since FY11 there was an increase in the assessed value, which in the past had decreased. Other revenues that were increased: income tax projected at 15% increase, wages, profits, and the economy. He stated that on page 45, building permits increased in 2016, and the 2017 budget was conservative. He commented that there was no change in the Water & Sewer charges even though the DuPage Water Commission decreased its rates by 5 cents per gallon.

While not decreasing the W&S rates, we could direct extra money, about \$35,000, to the CIP program.

On the expense side, pages 50-51 lists personnel costs by department and function, and this is the most significant cost of the Village. As a whole, there was an increase of 3%. Wages, salaries and overtime increased 1%; benefit insurance costs decreased by 1% (and updated information included another decrease), and contributions to Police Pension Fund increased \$180,000.

He commented that the Emerald Ash Borer (EAB) program was the major portion in the Maintenance History, as noted on page 55.

He stated page 57 included the capital outlays with \$4.4 million, part of which is comprised of the Old Town Redevelopment project and the Lake Street Light Pole replacements, and other specific projects were listed.

Mr. Szott stated that on page 60 was the Capital Improvement Program (CIP) with 283 projects, at a cost of \$37 million. More details are in the CIP binder.

He continued that pages 63-64 included Debt Service payments for the governmental funds, the Indian Lakes Rebranding and Indian Lakes Open Space and Water & Sewer debt. Pages 65-74 contained details of future debt service and/or TIF payments and concluded the overview portion of the projected FY17 budget. Mr. Szott stated he would be happy to answer any questions.

The Mayor thanked all who worked on the budget, commenting that many line items were deleted, but there still were 1300 line items remaining. He extended his thanks to all working on the fund balances and managing them. He commented that the Governor looked at communities that had savings or reserves, and if so, were being "punished" for having them. He stated that the Village needs to manage the balance and not let it get too high.

Mr. Scalera highlighted the following items that were not included in the past but were included in the FY17 budget: the Comcast partnership; the Farmer's Market; Village-Wide IT assessment; the promotion of the Bloomingdale Golf Club Community Card; Infrastructure improvements and Equipment at the golf course; the 4th of July fireworks; and the Village Hall's electronic sign. He also noted that the Mayor's input gave a different perspective on the line items. He stated he was available to answer any questions from the Board.

The Mayor asked for the schedule of the budget presentations. Mr. Scalera stated next week will be the Village Services and Police Department. Mr. Szott stated page 33 contained the schedule and the goal was for completion of the presentations by the April 25 meeting.

Mayor Coladipietro commented that this budget is different than in the past as he had worked with staff in its preparation and he was presenting it to the Board. He noted there were a number of projects and items that he asked to be taken out of the budget and his intent was to get the General Fund budget at an even or surplus amount, which was accomplished. He stated the Board will go through the projects that were taken out and the Board can decide if they should be added or deleted. He stated that this was the baseline.

OTHER BUSINESS

None

MEETING REMINDERS

Monday, March 21, 2016 – Standing Committee of the Whole Meeting (Police & Village Services)

Monday, March 28, 2016 – Village Board Meeting

Monday, April 4, 2016 – Standing Committee of the Whole Meeting

Monday, April 11, 2016 - Village Board Meeting

ADMINISTRATIVE STAFF REPORTS

1. Village Administrator, P. Scalera

No report.

2. Assistant Administrator, B. E. Weber

No report.

3. Village Attorney, M. Castaldo, Jr.

No report.

4. Director of Village Services, M. D. Marchi

No report.

5. Human Resources Director, K. Argo

No report.

6. Finance Director, G. L. Szott

No report.

7. Chief of Police, F. Giammarese

No report.

8. Community & Economic Development Coordinator, S. Gascoigne

No report

For the record, Mr. Mark Garrison, IS Manager, was present.

COMMENTS FROM THE PUBLIC (AGENDA ITEMS ONLY)

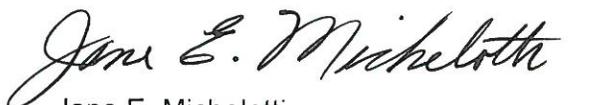
For the record, there was no audience present.

ADJOURNMENT

Motion by Trustee Bolen, seconded by Trustee Belmonte, to adjourn the meeting of **March 14, 2016** at 7:50 p.m. All Trustees present voted **AYE**.

MOTION DECLARED CARRIED – MEETING ADJOURNED

Respectfully submitted,



Jane E. Michelotti
Village Clerk